Return of Ba Item # 4D
Date: 11/23/26

RESOLUTION NO. 051 (2026/2027)

A RESOLUTION AUTHORIZING THE RETURN OF $50,000 RECEIVED IN ERROR TO THE NEVADA FOUNDATION FOR THE HARRINGTON PARK CAPITAL CAMPAIGN

WHEREAS, on September 8, 2026, the Community Foundation of Greater Des Moines issued a $50,000 grant from the Dick & Joy Coe Charitable Fund (Check No. 0191465), made payable to the Nevada Foundation, for the Harrington Park "Fetch Some Fun" Capital Campaign, particularly Bark Park features; and

WHEREAS, the check was deposited in error into the City's Harrington Park Project account (319-430-4705) rather than forwarded to the Nevada Foundation for deposit; and

WHEREAS, returning the funds to the Nevada Foundation honors the grant's designated recipient and ensures proper record-keeping for the Foundation and the donor; and

WHEREAS, the return will be recorded as a correction of the original revenue receipt, does not increase the City's expenditures, and does not require a budget amendment;

NOW, THEREFORE, BE IT RESOLVED, that the City Council authorizes the issuance of a city check in the amount of $50,000.00 payable to the Nevada Foundation, and that this resolution be made a part of the official record providing documentation and an audit trail of the correction.

Passed and approved this 23rd day of November, 2026.

_____
Ryan Condon, Mayor

ATTEST:

_____
Erin Mousel, City Clerk

CITY OF NEVADA

City Hall | 1209 6th Street | Nevada, IA 50201-0530
p. (515) 382-5466 | f. (515) 382-4502)

MEMORANDUM

TO: Mayor and City Council
FROM: Lucas Battani, Finance Director / Assistant City Administrator
DATE: November 18, 2026
RE: Return of $50,000 Bark Park Grant to the Nevada Foundation

Dear Mayor and Council,

On the consent agenda is a resolution authorizing the return of $50,000 to the Nevada Foundation. This memo explains why.

Background

In September, the City received a $50,000 grant from the Dick & Joy Coe Charitable Fund for the Harrington Park Bark Park. The check was made payable to the Nevada Foundation and should have been forwarded to the Foundation for deposit. Instead, I deposited it into the City's Harrington Park Project account. This was my error, and I apologize.

Correction

The resolution authorizes a City check for $50,000 payable to the Nevada Foundation. The return will be recorded as a correction of the original deposit and has no impact on the City's budget. Per the Community Foundation of Greater Des Moines' grant letter (attached), the donor's tax receipt was issued when they contributed to their fund, so the donor's tax benefit is not affected.

Going Forward

I will confirm where funds belong with the appropriate department before making any deposit.

Please let me know if you have any questions before the meeting.

Sincerely,

LUCAS BATTANI, FINANCE DIRECTOR/ASSISTANT CITY ADMINISTRATOR
CITY OF NEVADA, IOWA

COMMUNITY FOUNDATION
GREATER DES MOINES

1915 Grand Avenue
Des Moines, IA 50309
(515) 883-2626

September 8, 2026
Check #: 0191465
Distribution ID: 563407

The Community Foundation of Greater Des Moines is pleased to provide this grant that has been recommended from a charitable giving fund we administer. We provided a tax receipt upon facilitating the contributions to this charitable giving fund. Therefore, no tax receipt should be issued by your organization related to this grant.

Check Amount: $50,000.00
From Fund: Dick & Joy Coe Charitable Fund
Grant Purpose: Grant Distribution to be used for Harrington Park Fetch Some Fun Capital Campaign, particularly Bark Park features

We are confident this grant will support your efforts to fulfill your mission. Thank you for your commitment to improving quality of life.

Sincerely,

Kristi Knous
President