

Item # 10
Date: 10/26/26

ITEM # _____
DATE: 10-26-26

COUNCIL ACTION FORM

AGENDA ITEM: Request for extended service agreement to service and maintained NFPA compliance for all fire extinguishers owned by the City of Nevada

HISTORY: The RFP was sent out to three vendors seeking a vendor to maintain all fire extinguishers owned by the city. NFPA 10, the *Standard for Portable Fire Extinguishers* requires all fire extinguishers be inspected by a service provider on an annual basis. During the life of the fire extinguisher there are designated tests where the extinguisher must be discharged, refilled, hydrostatic tested (5 years), and replaced.

The RFP was sent out with the assumption the city owned 118 fire extinguishers. Dick's Fire Extinguisher Company, Inc., has provided this service since 2010 and has built up an accurate inventory list showing the city actually owns 174 fire extinguishers. The Field House and the new Waste Water plant added additional extinguishers to the inventory.

THE PROPOSALS: Proposals from Dick's Fire Extinguisher Company and Pye-Barker were submitted to the city.

Dicks: The proposal was complete and 100% compliant with the original RFP. They based their quote off their database of extinguishers to account for the completed inventory and each fire extinguisher date to include those coming up on their 5-year hydro test. They included proof of insurance, copies of licenses for all technicians, historical documentation of business, and proof of NFPA certifications as requested by the RFP. The total inspection, testing, and maintenance of all extinguishers for the next 3-years will cost \$8553.85. Dick's Fire Extinguisher Company has a specially designed vehicle to complete all work but hydrostatic testing on site as the RFP required.

Pye-Barker: The proposal was not complete and lacked key requirements of the RFP. They simply bid \$10 per extinguisher. Dispatch fee, refilling fee, and fuel surcharge and did not take into account the upcoming number of extinguishers due for major testing. They did indicate all extinguishers will have to travel off site to Des Moines for refilling and additional fees of \$233 would apply for each trip to and from Nevada. A base fee to only inspect the 174 fire extinguishers is \$5,391 without service, refilling, testing, and only 1 trip fee added (assuming none need removed if just inspected and retagged).

CONCLUSIONS: In the past, Dick's Fire Extinguisher company has operated at all city sites autonomously with little staff involvement. They know the location of all extinguishers and keep a detailed inventory of their service and major maintenance dates. Most all of

the work is done on site and within two days to complete the entire city. When an extinguisher is discharged on a fire scene, the company responds within 2 days and fills it with no trip charge. On the days they respond, they schedule other major companies in town so the trip fee is divided out between their customers that day.

There are some concerns switching to a new vendor with uncertain trip charges based on the number of extinguishers we have due for recharge and hydro-testing could add considerable hidden fees not accounted for in the single \$10 per extinguisher quote.

As an example, for one extinguisher, Dick's charges \$3.25 for tag inspection plus their hourly service fee (completing more than 1 extinguisher per hour of course), and a shared trip charge less than \$65. To refill the extinguisher on site for a 5 lb extinguisher is \$18.75.

That same service for one extinguisher with Pye-Barker would be \$10 inspection, taking the extinguisher off site, trip charge #1 \$233, refill charge \$71, and a \$233 return trip fee #2.

On paper, the total charges look like \$5391 for Pye-Barker and \$8553.85 for Dicks Fire Extinguisher company. But the quote from Dick's accounts for all major upcoming testing needed for our entire collection of extinguishers that is not accounted for by Pye-Barker. It would take Pye- Barker only 13 trip fees to reach the same cost as Dicks. That is the equivalent of taking 6 extinguishers back and forth to their shop. We currently have 15 extinguisher that will need the 5-year hydro-static test.

Finally, the RFP from Pye-Barker is not complete and concerns of removing all extinguishers to Des Moines will certainly add many trip fees not included specifically in the bid.

This same process was completed in 2025 with Dick's continuing to inspect and service the city fire extinguishers. The highlighted sections in the original RFP sent September 15, 2026 show the sections of the RFP in which Pye-Barker did not comply.

OPTIONS:

1. Approve the RFP from Dick's Fire Extinguisher, Inc. for a complete service of all extinguishers annually for a period of 3-years totaling no more than \$8553.85
2. Accept the incomplete Pye-Barker bid and accept additional fees not listed specifically in the quote prices listed.
3. Recommend staff look at alternatives.

STAFF'S RECOMMENDED ACTION:

The Department of Public Safety in cooperation with the Street Department recommend accepting Dick's Fire Extinguisher Company based on the completeness of their RFP

submission showing full compliance with Iowa's licensing requirements, the fire extinguishers are repaired on site, and the historical inventory and knowledge they have of our fire extinguisher inventory.

Therefore, it is the recommendation of the City Administrator that Council approves Option #1.

CITY OF NEVADA, IOWA
REQUEST FOR PROPOSALS
FIRE EXTINGUISHER INSPECTION, TESTING, AND MAINTENANCE SERVICES

RFP Issue Date: September 15, 2026

Proposal Deadline: Oct —30 Calendar Days After Issue Date

Agreement Term: Three Years

1. Invitation

The City of Nevada, Iowa, is requesting proposals from qualified fire extinguisher service providers to perform annual inspection, testing, maintenance, refilling, repair, and replacement services for approximately 118 portable fire extinguishers located at eight City facilities. The city is happy with our current services and is seeking to provide contract transparency by opening a new RFP.

The selected provider must furnish all labor, equipment, materials, replacement parts, inspection tags, documentation, transportation, and other services necessary to maintain the City's portable fire extinguishers in accordance with the current adopted edition of NFPA 10, Standard for Portable Fire Extinguishers, manufacturer requirements, and all applicable federal, state, and local regulations.

2. Contract Term

The City intends to award a three-year contract. The anticipated contract period is: August 1, 2026 through August 31, 2029

Pricing must be provided for each year of the contract. Any proposed price increase must be clearly identified in the proposal. The City reserves the right to terminate the contract for unsatisfactory performance or failure to comply with contract requirements.

3. Scope of Services

The selected provider shall:

Conduct an annual inspection of approximately 118 portable fire extinguishers located at eight City facilities.

Perform all required maintenance and testing in accordance with NFPA 10, including six-year internal maintenance and hydrostatic testing when required.

Verify that each extinguisher is:

In its designated location;

Properly mounted and accessible;

Appropriate for the identified hazard;

Free from damage, corrosion, leakage, or obstruction;

Properly charged and within required testing intervals; and
Equipped with a legible operating label, inspection tag, tamper seal, hose, nozzle, and safety pin, as applicable.

Attach a completed inspection or service tag to each extinguisher.

Perform required extinguisher refilling, recharging, repair, and maintenance.

Provide replacement extinguishers when an extinguisher is condemned, obsolete, damaged beyond repair, or otherwise unsuitable for continued service.

Complete all routine inspections, maintenance, refilling, and replacement work on site at City facilities whenever practical.

Maintain the ability to provide temporary or loaner extinguishers when an extinguisher must be removed from a city facility for specialized testing or service.

Ensure that no City facility is left without the required level of fire extinguisher protection while equipment is being serviced.

4. Service Locations

The extinguishers are distributed among eight City facilities within Nevada, Iowa. The quantity of 118 extinguishers is approximate. The City may add, remove, or relocate extinguishers during the contract term. Any changes shall be billed using the unit prices submitted with the proposal.

5. Pricing Proposal

The proposer must provide a complete fee schedule. Pricing shall include labor, travel, equipment, inspection tags, documentation, administrative costs, and all other expenses necessary to perform the annual inspections.

Annual Inspection Fee

Contract Year Fee to Inspect 118 Extinguishers at Eight Facilities

Year 1 \$ _____

Year 2 \$ _____

Year 3 \$ _____

Total Three-Year Cost \$ _____

Additional Services and Unit Pricing

Additional annual extinguisher inspection	\$ _____ each
ABC dry-chemical extinguisher recharge—5 lb.	\$ _____ each
ABC dry-chemical extinguisher recharge—10 lb.	\$ _____ each
Carbon dioxide extinguisher recharge	\$ _____ each
Water extinguisher refill/service	\$ _____ each

Wet-chemical/Class K extinguisher recharge	\$_____ each
Six-year internal maintenance	\$_____ each
Hydrostatic testing	\$_____ each
Replacement 5 lb. ABC extinguisher	\$_____ each
Replacement 10 lb. ABC extinguisher	\$_____ each
Replacement Class K extinguisher	\$_____ each
Replacement carbon dioxide extinguisher	\$_____ each
Replacement water extinguisher	\$_____ each
Replacement hose, nozzle, pin, seal, or gauge	\$_____ each
Wall bracket or mounting hardware	\$_____ each
Temporary or loaner extinguisher	\$_____ each
Emergency or after-hours service call	\$_____ each
Other charges—describe	\$_____ each

The proposer shall identify any services, materials, surcharges, or fees not included in the prices above. The city will not be responsible for undisclosed fees. Repairs, refilling, testing, or replacement services beyond the annual inspection fee must receive city authorization before the work is performed, except when immediate action is necessary to maintain required fire protection.

6. Contractor Qualifications

Proposals must include:

Company name, address, telephone number, email address, and primary contact person.

*A brief description of the company's experience providing commercial or governmental fire extinguisher services.

*Documentation of applicable licenses, certifications, and technician qualifications.

*Confirmation that the company can perform on-site inspections, maintenance, refilling, and replacement services.

*Confirmation that temporary or loaner extinguishers can be supplied when equipment is removed for service.

*Proof of insurance or confirmation that required insurance coverage will be provided before the contract begins.

*A completed pricing proposal.

*Any exceptions to the requirements of this RFP.

7. Proposal Evaluation

The city may consider the following factors when evaluating proposals:

Total three-year cost;
Annual inspection fee and additional service rates;
Qualifications and experience;
Ability to perform services on site;
Technician qualifications and certifications;
Responsiveness and anticipated service time;
Ability to provide replacement and temporary extinguishers; and
Compliance with the requirements of this RFP.

The contract will be awarded to the proposer whose submission provides the best overall value to the City. The lowest-priced proposal may not necessarily be selected.

8. Proposal Submission

Proposals must be received no later than:

4pm on October 15, 2026—30 Calendar Days After RFP Issue Date

Proposals shall be clearly marked:

“Fire Extinguisher Inspection and Maintenance Services RFP”

Submit proposals to:

City of Nevada

Attn: Erin Mousel, Human Resource Director

1209 6th Street

Nevada, Iowa 50201

Email: emousel@cityofnevadaaiowa.org

Late proposals may be rejected. Proposers are responsible for ensuring their proposals are received by the deadline.

Questions concerning this RFP must be directed to:

Raymond Reynolds

Telephone: 515-382-4593

Email: rreynolds@cityofnevadaiaowa.org

9. City Rights and General Conditions

The City of Nevada reserves the right to:

- Accept or reject any or all proposals;
- Waive minor irregularities or informalities;
- Request additional information or clarification;
- Verify references and qualifications;
- Modify the anticipated service quantities;
- Cancel or reissue this RFP; and
- Select the proposal determined to be in the City's best interest.

All proposal preparation costs are the responsibility of the proposer. Proposals may become public records subject to applicable Iowa law.

The selected contractor shall comply with all applicable laws, codes, standards, safety requirements, and City policies while performing work at City facilities.

10. Acceptance

Submission of a proposal constitutes acknowledgment that the proposer has reviewed and accepts the requirements of this RFP, except for any deviations specifically identified in the proposal.

Authorized by the City of Nevada, Iowa
Erin Mousel, Human Resource Director

CITY OF NEVADA, IOWA
REQUEST FOR PROPOSALS
FIRE EXTINGUISHER INSPECTION, TESTING, AND MAINTENANCE SERVICES

RFP Issue Date: September 15, 2026

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Agreement Term: Three Years

1. Invitation

The City of Nevada, Iowa, is requesting proposals from qualified fire extinguisher service providers to perform annual inspection, testing, maintenance, refilling, repair, and replacement services for approximately 118 portable fire extinguishers located at eight City facilities. The city is happy with our current services and is seeking to provide contract transparency by opening a new RFP.

The selected provider must furnish all labor, equipment, materials, replacement parts, inspection tags, documentation, transportation, and other services necessary to maintain the City's portable fire extinguishers in accordance with the current adopted edition of NFPA 10, Standard for Portable Fire Extinguishers, manufacturer requirements, and all applicable federal, state, and local regulations.

2. Contract Term

The City intends to award a three-year contract. The anticipated contract period is: August 1, 2026 through August 31, 2029

Pricing must be provided for each year of the contract. Any proposed price increase must be clearly identified in the proposal. The City reserves the right to terminate the contract for unsatisfactory performance or failure to comply with contract requirements.

3. Scope of Services

The selected provider shall:

Conduct an annual inspection of approximately 118 portable fire extinguishers located at eight City facilities.

Perform all required maintenance and testing in accordance with NFPA 10, including six-year internal maintenance and hydrostatic testing when required.

Verify that each extinguisher is:

In its designated location;

Properly mounted and accessible;

Appropriate for the identified hazard;

Free from damage, corrosion, leakage, or obstruction;

Properly charged and within required testing intervals; and
Equipped with a legible operating label, inspection tag, tamper seal, hose, nozzle, and safety pin, as applicable.

Attach a completed inspection or service tag to each extinguisher.

Perform required extinguisher refilling, recharging, repair, and maintenance.

Provide replacement extinguishers when an extinguisher is condemned, obsolete, damaged beyond repair, or otherwise unsuitable for continued service.

Complete all routine inspections, maintenance, refilling, and replacement work on site at City facilities whenever practical.

Maintain the ability to provide temporary or loaner extinguishers when an extinguisher must be removed from a city facility for specialized testing or service.

Ensure that no City facility is left without the required level of fire extinguisher protection while equipment is being serviced.

4. Service Locations

The extinguishers are distributed among eight City facilities within Nevada, Iowa. The quantity of 118 extinguishers is approximate. The City may add, remove, or relocate extinguishers during the contract term. Any changes shall be billed using the unit prices submitted with the proposal.

5. Pricing Proposal

The proposer must provide a complete fee schedule. Pricing shall include labor, travel, equipment, inspection tags, documentation, administrative costs, and all other expenses necessary to perform the annual inspections.

Annual Inspection Fee

Contract Year Fee to Inspect 118 Extinguishers at Eight Facilities

Please note: We are tracking 174 Extinguishers at your facilities (outlined below based on the 2026 annual service) and our annual costing data was formulated based on servicing these extinguishers allocated at these locations.

Additionally, our costing data will vary by year depending upon forecasted required maintenance for ABC Dry Chemical Extinguishers (6-year internal inspection/maintenance and 12-year hydrotesting) and for Water/CO2/AFFF Foam (5-year hydrotest & recharge) requirements. When you have a robust inventory such as the City of Nevada, servicing expenses will vary from year to year based upon attainment of those required service intervals. We would also respectfully suggest that if someone offers a flat rate service estimate for multiple years, they most likely are not taking these peaks and valleys of service requirements into consideration.

Furthermore, extinguishers on equipment (Street/Police/Fire) and Service Plants may be exposed to severe service environments which may require extinguishers to be replaced as opposed to hydrotesting due to untestable condition.

City Hall – Planning & Zoning	13 total extinguishers
Police Department (Offices & Vehicles)	10 total extinguishers
Waste Treatment Facilities (Lift Stations/Pump House/Main Plant)	32 total extinguishers
Public Library	5 total extinguishers
Cemetery	6 total extinguishers
Water Department	17 total extinguishers
Street Department	36 total extinguishers
Fire Department	29 total extinguishers
Senior Center	3 total extinguishers
Parks & Recreation	13 total extinguishers
Field House/Aquatic Center/Pavillion/4-Plex	10 total extinguishers

2027 Year 1 \$3142.50

2028 Year 2 \$2431.35

2029 Year 3 \$2980.00

Total Three-Year Cost \$8553.85

Additional Services and Unit Pricing

Additional annual extinguisher inspection	\$ <u>3.50</u> each certification tag
ABC dry-chemical extinguisher recharge—2.5 lb.	\$ <u>14.75</u> each (plus parts if required which are brand specific)
ABC dry-chemical extinguisher recharge—5 lb.	\$ <u>18.75</u> each (plus parts if required which are brand specific)
ABC dry-chemical extinguisher recharge—10 lb.	\$ <u>26.75</u> each (plus parts if required which are brand specific)
ABC dry-chemical extinguisher recharge—20 lb.	\$ <u>47.75</u> each (plus parts if required which are brand specific)
Carbon dioxide extinguisher recharge 5lb	\$ <u>29.00</u> each
Carbon dioxide extinguisher recharge 10lb	\$ <u>36.00</u> each
Water extinguisher refill/service	\$ <u>19.75</u> each (plus parts if required which are brand specific)
Wet-chemical/Class K extinguisher recharge	\$ <u>110.75</u> each (plus parts if required which are brand specific)

Emergency or after-hours service call	Emergency rates are our standard rates
Other charges—describe	We provide a flat labor rate for on-site services 1-staff member – \$55.00 2-staff members -- \$75.00 Service Trip -- \$65 during annual service for all facilities Service Trip for extra trips throughout the year -- \$32.50

The proposer shall identify any services, materials, surcharges, or fees not included in the prices above. The city will not be responsible for undisclosed fees. Repairs, refilling, testing, or replacement services beyond the annual inspection fee must receive city authorization before the work is performed, except when immediate action is necessary to maintain required fire protection.

6. Contractor Qualifications

Proposals must include:

Company name, address, telephone number, email address, and primary contact person.

Dick's Fire Extinguisher Company, Inc.
108 E 1st Street
Woodward, IA 50276

David Vawter – Owner/Director of Operations
Mobile: (641) 485-4856
Office: (515) 438-2571

dicks.fire.extinguisher@outlook.com

*A brief description of the company's experience providing commercial or governmental fire extinguisher services.

Dick's Fire Extinguisher has provided Fire Extinguisher Inspections, Certifications and Maintenance since 1972. We currently provide annual inspections and certifications for 13 municipalities/cities, three county administrations and 12 independent school districts

throughout central Iowa. Specifically, we have provided on-site extinguisher service for the City of Nevada since 2012.

*Documentation of applicable licenses, certifications, and technician qualifications.

Attached -- Current Certifications for the City of Des Moines which required NFPA 10 testing every three years and the City of West Des Moines which is revalidated annually.

*Confirmation that the company can perform on-site inspections, maintenance, refilling, and replacement services.

We can confirm that we can provide on-site inspections, maintenance, recharging and replacement services in our specialty equipped service vehicles designed and built specifically for extinguisher maintenance and recharging. We have the shop facilities that provide us the capability for inventory management, parts storage, extinguisher warehousing and capacity to provide required hydrotesting.

Additionally, we have built a detailed extinguisher inventory for the City of Nevada which we use to forecast required 6-year maintenance and 12-year hydrotesting by extinguisher size, type and brand. These inventories are updated annually and validated as part of annual inspection and maintenance process.

*Confirmation that temporary or loaner extinguishers can be supplied when equipment is removed for service.

We have provided loaner extinguisher for the City of Nevada as required for specialty extinguishers (Water, Water Mist, AFFF (Foam) or CO2 extinguishers) when required for off sight maintenance for the last 14 years.

*Proof of insurance or confirmation that required insurance coverage will be provided before the contract begins.

*A completed pricing proposal.

Attached – note, the total pricing listing can be affected by annual price increases from manufacturers and distributors and are project over the next three years 5% to 15% through 2029.

*Any exceptions to the requirements of this RFP.

None as presented.

7. Proposal Evaluation

The city may consider the following factors when evaluating proposals:

Total three-year cost;
Annual inspection fee and additional service rates;
Qualifications and experience;
Ability to perform services on site;
Technician qualifications and certifications;
Responsiveness and anticipated service time;
Ability to provide replacement and temporary extinguishers; and
Compliance with the requirements of this RFP.

The contract will be awarded to the proposer whose submission provides the best overall value to the City. The lowest-priced proposal may not necessarily be selected.

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Email: emousel@cityofnevadaaiowa.org

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Questions concerning this RFP must be directed to:

Raymond Reynolds
Telephone: 515-382-4593
Email: rreynolds@cityofnevadaaiowa.org

9. City Rights and General Conditions

The City of Nevada reserves the right to:

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Waive minor irregularities or informalities;
Request additional information or clarification;
Verify references and qualifications;

Modify the anticipated service quantities;
Cancel or reissue this RFP; and
Select the proposal determined to be in the City's best interest.

All proposal preparation costs are the responsibility of the proposer. Proposals may become public records subject to applicable Iowa law.

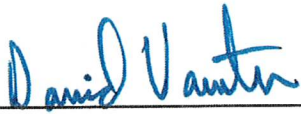
The selected contractor shall comply with all applicable laws, codes, standards, safety requirements, and City policies while performing work at City facilities.

10. Acceptance

Submission of a proposal constitutes acknowledgment that the proposer has reviewed and accepts the requirements of this RFP, except for any deviations specifically identified in the proposal.

Authorized by the City of Nevada, Iowa
Erin Mousel, Human Resource Director

Respectfully Submitted: 9 October 2026



David Vawter
Dick's Fire Extinguisher Company, Inc
108 E 1st Street
Woodward, IA 50276
Mobile: (641) 485-4856
dicks.fire.extinguisher@outlook.com

PERMIT TO INSPECT/SERVICE FIRE APPLIANCES
THROUGH DECEMBER 31, 2026

David Vawter

has been granted a permit to service, maintain, and recharge fire appliances of the type indicated on the back of this card, as provided by the City Ordinance, and when dated inspection tags approved by the Bureau bearing their signature are attached to such appliances they will be accepted as having been serviced and maintained in accordance with the rules and regulations of the Bureau.



Des Moines Fire Department
Fire Prevention Bureau

By

John F. Tekippe

Chief

PERMIT TO INSPECT/SERVICE FIRE APPLIANCES
THROUGH DECEMBER 31, 2026

Kelly Kirts

has been granted a permit to service, maintain, and recharge fire appliances of the type indicated on the back of this card, as provided by the City Ordinance, and when dated inspection tags approved by the Bureau bearing their signature are attached to such appliances they will be accepted as having been serviced and maintained in accordance with the rules and regulations of the Bureau.



Des Moines Fire Department
Fire Prevention Bureau

By

John F. Tekippe

Chief

This permit is limited to appliances
of the type indicated by Official Punch Mark below:

- ☐ 1. Fire Extinguishers
- ☐ 2. Hood Suppression Systems
- ☐ 3. Fire Alarm Systems
- ☐ 4. Sprinkler & Standpipe Systems

Permit Holder's Signature

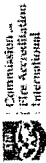
Permit # 26-937 Next Test 2029

This permit is limited to appliances
of the type indicated by Official Punch Mark below:

- ☐ 1. Fire Extinguishers
- ☐ 2. Hood Suppression Systems
- ☐ 3. Fire Alarm Systems
- ☐ 4. Sprinkler & Standpipe Systems

Permit Holder's Signature

Permit # 26-573 Next Test 2029



City of West Des Moines

Life Safety Contractor/Designer Permit

In accordance with City Code Chapter 4, *Health and Safety*, Section 3, *Alarm Systems*,

Dick's Fire Extinguisher Service

is hereby authorized by the City of West Des Moines to perform the following services within the city limits of Clive, Urbandale, Waukee and West Des Moines, Iowa:

- ☐ Alarm System Contractor
- ☐ Alarm System Installer
- ☐ Fire Suppression System Contractor
- ☐ Fire Suppression Installer
- ☒ Extinguisher Services
- ☐ Plan Review Services
- ☐ Monitoring Services

(See back for current listing of your Authorized Services)

Permit Number: E-81

This Permit is valid from January 1, 2026 to December 31, 2026

Attest

Michael G. White
Fire Marshal or Representative

The following checked boxes indicate which services you are authorized to perform in the West Metro cities of Clive, Urbandale, Waukee and West Des Moines as determined by the Iowa State Fire Marshal Certifications and/or Other Allowable Endorsements you have provided with your application.

- ☐ **Alarm System Contractor Permit**
 - ☐ Fire Alarm System Contractor (1)
 - ☐ Nurse Call System Contractor (2)
 - ☐ Security Alarm System Contractor (3)
 - ☐ Alarm System Maintenance Inspection Contractor (4)
 - ☐ Dwelling Unit Alarm System Contractor (5)
 - ☐ Alarm System Component commercial and residential systems (6)
- ☐ **Alarm System Installer Permit**
 - ☐ Fire Alarm System Installer (1) commercial and residential systems
 - ☐ Nurse Call System Installer (2) commercial and residential systems
 - ☐ Security Alarm System Installer (3) commercial and residential systems
 - ☐ Alarm System Maintenance Inspection Installer (4) commercial and residential systems
 - ☐ Dwelling Unit Alarm System Installer (5) residential systems **ONLY**
 - ☐ Alarm System Component Installer (6) commercial and residential systems
 - ☐ Installer Assistant (7) 100% supervised by licensed installer or RME
- ☐ **Fire Suppression System Contractor Permit**
 - ☐ Automatic Sprinkler System Layout (1)
 - ☐ Installation of Pre-engineered Water-based Fire Suppression Systems (1a)
 - ☐ Testing and Inspection of Water-based Fire Suppression Systems (1b)
 - ☐ Special Hazards Suppression Systems (2)
 - ☐ Installation of Pre-engineered Dry Chemical and/or Wet Agent Systems (2a)
- ☐ **Fire Suppression System Installer Permit**
 - ☐ Automatic Sprinkler Systems (1)
 - ☐ Special Hazards Fire Systems (2)
 - ☐ Pre-engineered Kitchen Fire Extinguisher Systems (3a, 3b)
 - ☐ Pre-engineered Industrial Fire Extinguisher Systems (3c, 3d)
 - ☐ Pre-engineered Water-Based Fire Protection Systems in 1-2 Family Dwellings (4)
 - ☐ Installer Trainee (5)
- ☒ **Fire Extinguishers Services Permit**
 - ☒ Extinguisher Services
- ☐ **Plan Review Services Permit**
 - ☐ Fire Alarm Systems
 - ☐ Security Alarm Systems
 - ☐ Fire Suppression Systems
 - ☐ Automatic Fire Sprinkler Systems
 - ☐ Special Hazards Suppression Systems
- ☐ **Monitoring Services Permit**



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/7/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
AssuredPartners Great Plains, LLC - AMPS
1416 Buckeye Ave
Suite 100
Ames IA 50010

CONTACT
NAME: Heather Hanus
PHONE (A/C No. Ext): 641-752-4618 FAX (A/C No): 641-753-0557
E-MAIL ADDRESS: heather.hanus@assuredpartners.com

INSURED
Dick's Fire Extinguisher Company, Inc
108 E 1st St
Woodward IA 50276-7738

DICKFIR-01

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: SECURA Insurance, A Mutual Company	22543
INSURER B: Progressive Northern Insurance Company	38628
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 15619025

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL SUBR INSD: WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR	Y Y	CP3469962	8/3/2026	8/3/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 100,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:					
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	Y Y	877898721	8/3/2026	2/3/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	Y Y	CU3469963	8/3/2026	8/3/2027	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC3469961	8/3/2026	8/3/2027	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Nevada
1209 6th Street
Nevada IA 50201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Patricia Hagaman

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CITY OF NEVADA, IOWA
REQUEST FOR PROPOSALS
FIRE EXTINGUISHER INSPECTION, TESTING, AND MAINTENANCE SERVICES

RFP Issue Date: September 15, 2026

Proposal Deadline: Oct — 30 Calendar Days After Issue Date

Agreement Term: Three Years

1. Invitation

The City of Nevada, Iowa, is requesting proposals from qualified fire extinguisher service providers to perform annual inspection, testing, maintenance, refilling, repair, and replacement services for approximately 118 portable fire extinguishers located at eight City facilities. The city is happy with our current services and is seeking to provide contract transparency by opening a new RFP.

The selected provider must furnish all labor, equipment, materials, replacement parts, inspection tags, documentation, transportation, and other services necessary to maintain the City's portable fire extinguishers in accordance with the current adopted edition of NFPA 10, Standard for Portable Fire Extinguishers, manufacturer requirements, and all applicable federal, state, and local regulations.

2. Contract Term

The City intends to award a three-year contract. The anticipated contract period is: August 1, 2026 through August 31, 2029

Pricing must be provided for each year of the contract. Any proposed price increase must be clearly identified in the proposal. The City reserves the right to terminate the contract for unsatisfactory performance or failure to comply with contract requirements.

3. Scope of Services

The selected provider shall:

Conduct an annual inspection of approximately 118 portable fire extinguishers located at eight City facilities.

Perform all required maintenance and testing in accordance with NFPA 10, including six-year internal maintenance and hydrostatic testing when required.

Verify that each extinguisher is:

In its designated location;

Properly mounted and accessible;

Appropriate for the identified hazard;

Free from damage, corrosion, leakage, or obstruction;

Properly charged and within required testing intervals; and
 Equipped with a legible operating label, inspection tag, tamper seal, hose, nozzle, and safety pin, as applicable.
 Attach a completed inspection or service tag to each extinguisher.
 Perform required extinguisher refilling, recharging, repair, and maintenance.
 Provide replacement extinguishers when an extinguisher is condemned, obsolete, damaged beyond repair, or otherwise unsuitable for continued service.
 Complete all routine inspections, maintenance, refilling, and replacement work on site at City facilities whenever practical.
 Maintain the ability to provide temporary or loaner extinguishers when an extinguisher must be removed from a city facility for specialized testing or service.
 Ensure that no City facility is left without the required level of fire extinguisher protection while equipment is being serviced.

4. Service Locations

The extinguishers are distributed among eight City facilities within Nevada, Iowa. The quantity of 118 extinguishers is approximate. The City may add, remove, or relocate extinguishers during the contract term. Any changes shall be billed using the unit prices submitted with the proposal.

5. Pricing Proposal

The proposer must provide a complete fee schedule. Pricing shall include labor, travel, equipment, inspection tags, documentation, administrative costs, and all other expenses necessary to perform the annual inspections.

Annual Inspection Fee

Contract Year Fee to Inspect 118 Extinguishers at Eight Facilities

Year 1 \$1,177.00 + 560 = \$ 1737
 Year 2 \$1,236.00 + 560 = \$ 1796
 Year 3 \$1,298.00 + 560 = \$ 1858

Total Three-Year Cost \$3,711.00 → (174 ext NOT 118) \$5391

Additional Services and Unit Pricing

Additional annual extinguisher inspection	\$8.00 _____ each
ABC dry-chemical extinguisher recharge—5 lb.	\$71.00 _____ each
ABC dry-chemical extinguisher recharge—10 lb.	\$81.00 _____ each
Carbon dioxide extinguisher recharge	\$76.00 _____ each
Water extinguisher refill/service	\$48.00 _____ each

Wet-chemical/Class K extinguisher recharge	\$290.00 _____ each
Six-year internal maintenance	Included in recharge cost
Hydrostatic testing	2.5# \$108.00 _____ each 5# \$108.00 _____ each 10# \$120.00 _____ each
Replacement 5 lb. ABC extinguisher	\$108.00 _____ each
Replacement 10 lb. ABC extinguisher	\$154.00 _____ each
Replacement Class K extinguisher	\$400.00 _____ each
Replacement carbon dioxide extinguisher	5# \$327.00 _____ each 10# \$497.00 _____ each 20# \$705.00 _____ each
Replacement water extinguisher	\$276.00 _____ each
Replacement hose, nozzle, pin, seal, or gauge	A quote would be provided based on component & manufacturer prior to any work being completed.
Wall bracket or mounting hardware	OEM wall mount brackets included with each fire extinguisher. This does not include installation.
Temporary or loaner extinguisher	No cost for temporary FE.
Emergency or after-hours service call	\$160.00 per hour.
Other charges—describe	For any recharges or repairs to fire extinguishers, one additional dispatch/fuel fee of \$233.00 would apply.

The proposer shall identify any services, materials, surcharges, or fees not included in the prices above. The city will not be responsible for undisclosed fees. Repairs, refilling, testing, or replacement services beyond the annual inspection fee must receive city authorization before the work is performed, except when immediate action is necessary to maintain required fire protection.

6. Contractor Qualifications

Proposals must include:

Company name, address, telephone number, email address, and primary contact person.

Pye Barker Fire & Safety

Matt Webb

Matthew.webb@pyebarkerfs.com

515-265-8030

*A brief description of the company's experience providing commercial or governmental fire extinguisher services.

Pye Barker branch #1249 (previously Iowa Fire Equipment Co) has been providing service to the State of Iowa since 1960.

*Documentation of applicable licenses, certifications, and technician qualifications.

Documentation for all listed are available and can be provided if awarded.

*Confirmation that the company can perform on-site inspections, maintenance, refilling, and replacement services.

Pye Barker can perform on-site inspections, along with any maintenance or refilling of any of the equipment listed previously. No work would be performed by a third party or subcontractor.

*Confirmation that temporary or loaner extinguishers can be supplied when equipment is removed for service.

Any extinguisher removed would be immediately replaced with an extinguisher of equal or greater protection capacity.

*Proof of insurance or confirmation that required insurance coverage will be provided before the contract begins.

COI can be provided if contract is awarded.

*A completed pricing proposal.

Please see pricing on all line items in bold.

*Any exceptions to the requirements of this RFP. - **None**

7. Proposal Evaluation

The city may consider the following factors when evaluating proposals:

Total three-year cost;
Annual inspection fee and additional service rates;
Qualifications and experience;
Ability to perform services on site;
Technician qualifications and certifications;
Responsiveness and anticipated service time;
Ability to provide replacement and temporary extinguishers; and
Compliance with the requirements of this RFP.

The contract will be awarded to the proposer whose submission provides the best overall value to the City. The lowest-priced proposal may not necessarily be selected.

8. Proposal Submission

Proposals must be received no later than:
4pm on October 15, 2026—30 Calendar Days After RFP Issue Date

Proposals shall be clearly marked:

“Fire Extinguisher Inspection and Maintenance Services RFP”

Submit proposals to:
City of Nevada
Attn: Erin Mousel, Human Resource Director
1209 6th Street
Nevada, Iowa 50201
Email: emousel@cityofnevadaaiowa.org

Late proposals may be rejected. Proposers are responsible for ensuring their proposals are received by the deadline.

Questions concerning this RFP must be directed to:

Raymond Reynolds
Telephone: 515-382-4593
Email: rreynolds@cityofnevadaaiowa.org

9. City Rights and General Conditions

The City of Nevada reserves the right to:

Accept or reject any or all proposals;
Waive minor irregularities or informalities;

Request additional information or clarification;
Verify references and qualifications;
Modify the anticipated service quantities;
Cancel or reissue this RFP; and
Select the proposal determined to be in the City's best interest.

All proposal preparation costs are the responsibility of the proposer. Proposals may become public records subject to applicable Iowa law.

The selected contractor shall comply with all applicable laws, codes, standards, safety requirements, and City policies while performing work at City facilities.

10. Acceptance

Submission of a proposal constitutes acknowledgment that the proposer has reviewed and accepts the requirements of this RFP, except for any deviations specifically identified in the proposal.

Authorized by the City of Nevada, Iowa
Erin Mousel, Human Resource Director

ESTIMATE



DATE: SEPTEMBER 15, 2026

2800 Delaware Avenue, Des Moines, IA 50317
 Ph. 515-265-8030
 Email: matthew.webb@pyebarkerfs.com

EXPIRATION DATE: 1 DAY

SHIP
TO:

Ray Reynolds
 City of Nevada
 1209 6th St
 Nevada, IA 50201

Bill
To:

SALESPERSON	JOB NAME	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Matthew Webb	Annual Fire Extinguisher Inspections	DELIVERY	OUR TRUCK	UPON ARRIVAL	Net 30	UPON APPROVAL

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT PRICE	LINE TOTAL
1	IA	Annual Fire Extinguisher inspection	\$10.00		\$10.00
				DPC CHARGE	\$78.00
				HFR CHARGE	\$37.00
				FUEL	\$114.00
ESTIMATED TOTAL PLUS APPLICABLE TAX					\$239.00

Authorized by: _____

This proposal is subject to the Pye-Barker General Terms and Conditions located at <https://pyebarkerfs.com/generalterms>. By signing or receiving services under this proposal, you acknowledge that you have reviewed such terms and conditions and that they will be incorporated into the proposal by reference. This proposal, including the incorporated General Terms and Conditions, contains the complete and final agreement between the parties with respect to the subject matter hereof. For the avoidance of doubt, any additional terms that you provide, including terms included in a purchase order or similar documents, shall be void and shall not be binding on the parties, unless expressly agreed to and incorporated by Pye-Barker. In the event of a conflict between the General Terms and Conditions and the other documents comprising of this proposal, the terms of such other documents shall control over the General Terms and Conditions.

All labor required for installation, testing or supervision, unless otherwise specified, to be performed during normal workday and workweek by Contractor qualified non-union labor. Our normal business hours are 7:30 a.m. to 4:30 p.m., Monday through Friday, except holidays.

Applicable Tax will be calculated and shown on invoices and will be additional to above total listed pricing.

Please sign and return one copy of this proposal as your acceptance, or issue a Purchase Order, and we will contact you to discuss scheduling and/or delivery.

Ray Reynolds

From: Matthew Webb <matthew.webb@pyebarkerfs.com>
Sent: Tuesday, September 15, 2026 2:02 PM
To: Ray Reynolds
Cc: Erin Mousel
Subject: RE: City of Nevada RFP

Warning: Unusual sender <matthew.webb@pyebarkerfs.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Ray,

Our office staff left me a message that you wanted general pricing on annual extinguisher inspections. If you're putting an RFB out, please send that information over to me to review and I'll send a formal bid over. Our list pricing would be \$1,409.00 for all the annual inspections including dispatch and fuel costs.

We perform all repairs/recharging/hydro testing at our facility in Des Moines. We will always leave a charged/tagged extinguisher in its place of the same size, so any building is protected at all times.

For new replacement fire extinguishers, we only offer Ansul Sentry products.

Thank you,

Matthew Webb

Outside Sales Representative

Pye-Barker Fire & Safety

Branch: (515) 265-8030

From: Ray Reynolds <RReynolds@cityofnevadaaiowa.org>
Sent: Tuesday, September 15, 2026 1:20 PM
To: Matthew Webb <matthew.webb@pyebarkerfs.com>
Cc: Erin Mousel <emousel@cityofnevadaaiowa.org>
Subject: FW: City of Nevada RFP

Mr. Webb,

I see you received my email requesting information how to send you an RFP. So I understand this, I was attempting to confirm your mailing address or email. Do you do all repairs/recharge on site? If the city had 118 extinguishers your total would be \$1409 per year? We do not like less quality extinguishers like Buckeye models or less reliable types, what brand do you currently use for replacement models? I have included Erin Mousel in this email and we can submit your proposal here or you can review the RFP and re-submit. There would be no taxes since we are a city entity that is tax exempt.

Ray Reynolds
Fire Chief
City of Nevada

From: Matthew Webb <matthew.webb@pyebarkerfs.com>
Sent: Tuesday, September 15, 2026 12:10 PM
To: Ray Reynolds <RReynolds@cityofnevadaaiowa.org>
Subject: RE: City of Nevada RFP

Warning: Unusual sender <matthew.webb@pyebarkerfs.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Ray,

I got your message wanting a quote for annual fire extinguisher inspections. Attached is a quote for one. Any additional fire extinguishers inspected would be \$10.00 additionally. If you know the amount you have and would like the quote updated, please let me know.

Thank you,

Matthew Webb

Outside Sales Representative

Pye-Barker Fire & Safety
Branch: (515) 265-8030

From: Matthew Webb <matthew.webb@pyebarkerfs.com>
Sent: Monday, June 22, 2026 10:13 AM
To: Ray Reynolds <rreynolds@cityofnevadaaiowa.org>
Cc: DJ Robinson <dj.robinson@pyebarkerfs.com>
Subject: RE: City of Nevada RFP

Ray,

Good morning, I hope this email finds you well. We just wanted to check in and see if the City has had time to put together a bid tabulation for this RFP and if this contract has been awarded yet?

Thank you,

Matthew Webb

Outside Sales Representative

Pye-Barker Fire & Safety
Branch: (515) 265-8030

From: Matthew Webb <matthew.webb@pyebarkerfs.com>
Sent: Thursday, April 30, 2026 7:52 AM
To: Ray Reynolds <rreynolds@cityofnevadaiaowa.org>
Cc: DJ Robinson <dj.robinson@pyebarkerfs.com>
Subject: City of Nevada RFP

Ray,

Thank you for the opportunity to send you a bid for your inspections on your buildings in the City of Nevada. We tried to spell this out as simple as we could, with the costs of the potentially additional items at the bottom. If there's anything that's unclear or any questions we can answer, please let me know.

Thank you,

Matthew Webb

Outside Sales Representative



Branch: (515) 265-8030

Email: matthew.webb@pyebarkerfs.com

Pye-Barker Fire & Safety
2800 Delaware Avenue
Des Moines, IA 50317

www.pyebarkerfs.com 

**Creating Peace of Mind Together
as We Protect What Matters Most.**



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