

City Administrators Report

November 20-December 4, 2025

PFAS

You will notice that the agenda includes a discussion regarding PFAS litigation, and I would like the Council to consider whether the City wishes to participate in this opportunity. I have asked Erin to review the agreement to ensure there are no legal or procedural issues we might be overlooking before making a final recommendation. Based on preliminary information, if the City were to qualify and ultimately receive compensation, the estimated award would likely fall in the range of \$100,000 to \$150,000. However, as I mentioned in my November report, it is unclear whether we would meet the eligibility criteria for participation. When our wells were previously tested, our PFAS levels were extremely low, far below the thresholds typically associated with this litigation, which may prevent us from qualifying for any settlement funds. It is important to note that if the City were to receive compensation, the agreement requires that one-third of the award be paid to the attorneys as reimbursement for their work on the case. This fee would only apply if a settlement is awarded. If the City does choose to opt into the program, the legal firm managing the case would arrange for a third-party company to conduct new PFAS testing on all of our wells at no cost to the City. These updated results would determine our eligibility and whether participation in the lawsuit would be beneficial. I look forward to discussing this further with the Council and receiving direction on how to proceed.

Trunk Line Stilling Structure

We have recently received several complaints regarding an odor coming from the stilling structure along S-14. In response, we are actively working with our engineering team to identify the underlying cause and develop a long-term solution to eliminate the smell.

In the meantime, Devin has been flushing the lines more frequently in that area, which we hope will help reduce or eliminate the odor that residents have been noticing. We will continue monitoring the situation closely and will update the Council as we make progress toward a permanent fix.

Access Control

We are currently researching options and obtaining quotes from several companies for the replacement of our access control system at City Hall, the Police Station, and the Water Plant. Our existing system, Brivo, has been in place since City Hall was constructed in 2008 and is managed through Johnson Controls. We were recently informed that this system will no longer be supported starting in February, and we have already begun experiencing operational issues, making replacement a priority. To ensure we select the best solution for the City's long-term needs, we have engaged with multiple vendors. We have reviewed a proposal from a company based in Marshalltown, and we are currently meeting with both Astra and Verkada. We have worked with all three companies in various capacities in the past, and each has provided reliable service. Ultimately, the decision will come down to the features and capabilities each system offers, including integration potential, security enhancements, management tools, and ongoing support. Once we have full proposals in hand, we will be able to compare the systems more thoroughly and determine which option best meets the City's operational and security needs.

CDBG

We recently held our quarterly meeting with the State regarding the Downtown Façade Improvement Program funded through the Community Development Block Grant (CDBG). The

meeting went very well, and the State confirmed that the project remains on schedule and in full compliance with program requirements. These quarterly check-ins are designed to review progress, confirm documentation, and ensure that all components of the project continue moving forward as planned. At this stage, we are preparing to release construction bid documents in February, with the goal of selecting contractors shortly thereafter. This timeline will allow renovation work to begin as soon as weather conditions permit, ensuring that the project maintains momentum and stays aligned with the overall construction schedule.

Kading Groundbreaking

We held the groundbreaking ceremony for the Kading property development on December 3rd, and the event was well attended by community members, project partners, and local officials. Following the ceremony, we traveled to Boone to tour Kading's development there, where several units have already been completed. The finished homes were impressive, well-designed, efficient, and thoughtfully constructed, providing a clear sense of the quality we can expect here in Nevada. This project represents a significant investment in our community, and based on what we observed in Boone, it will be a tremendous asset once completed. The development will contribute positively to Nevada's housing options and overall growth, and we are excited to see progress continue in the coming months.

GIS Training

WHKS visited City Hall this week to provide staff training on our Geographic Information System (GIS) program and to demonstrate the extensive capabilities the system offers. The training highlighted just how powerful GIS can be in helping us manage, visualize, and share data across multiple departments. Staff were highly engaged throughout the session and are enthusiastic about the opportunities GIS presents, especially the ability to generate customized maps for a wide variety of uses. At this time, we have already mapped a significant portion of our community assets, including all major infrastructure, grave sites, trees, and traffic and street signs. As we continue to build out the system, the ability to create additional layers and specialized maps will greatly improve internal efficiency and data accessibility. One of the most exciting future benefits will be the option to make certain GIS maps available online for public access, allowing residents to easily view information such as infrastructure locations, cemetery plots, and other relevant community assets. This will enhance transparency and provide a valuable resource for both staff and citizens.

Ames Resource Recovery

At our last council meeting, I was asked to contact Marshall County and Hardin County to inquire about their pricing and to determine whether they would allow the City to discharge our waste at their facilities should the Council decide to pursue that option. I have reached out to both counties, and their primary question at this stage is the tonnage they would be receiving from the City. Because I do not have those figures readily available, I have been in communication with our seven licensed haulers to gather accurate tonnage data. This information is essential for the counties to calculate fees and determine capacity. As expected, the process is taking some time due to the number of haulers involved. At this point, I have received responses from three of the seven, and I am still awaiting information from the remaining four. Once all tonnage data has been collected, I will follow up with both counties and bring updated information to the Council for further discussion.

Monthly Meetings

Rotary
Design Committee
Alliance
Senior Thanksgiving
Leadership
Foundation



STAFF MEETING AGENDA

Monday, December 1, 2025 @ 9:00 A.M

- i. CDBG- Historian/Lead/Asbestos
- ii. GIS Training-Dec. 2nd
- iii. Decommission
- iv. Dye Testing- Trunk Plan
- v. Oak Park Trail
- vi. Sierra Heights- Groundbreaking Dec. 3
- vii. Land Discussion
- viii. Resource Recovery Center
- ix. Northview
- x. Capstone
- xi. Keystone
- xii. WWTP



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

To: Mayor and City Council
From: Chris Brandes, Public Safety Director/Chief of Police
Date: Tuesday, December 2, 2025
Ref: Report for City Council Meeting for Monday, December 8, 2025

Staffing

No changes to staffing numbers at this time.

Activity

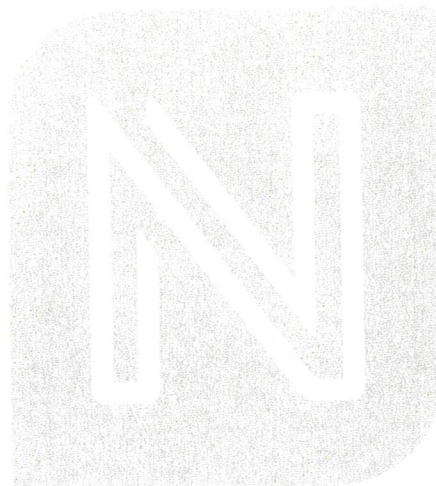
The police department has either responded to or self-initiated 575 calls for service in the month of November.

Highest number of calls listed below:

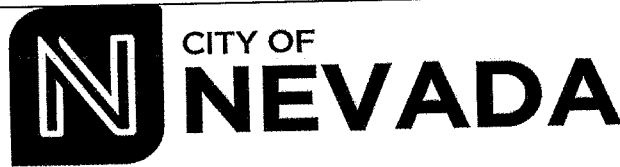
Traffic Stops: 202
General Info: 60
Medical Assists: 37
Animal Call: 30
Suspicious Person: 21
Reckless Driving: 18
Motorist Assists: 18
Welfare Checks: 15

Respectfully submitted,

Chris Brandes
Public Safety Director
Chief of Police



1209 6th Street
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Kerin Wright
City Clerk
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Fax: (515) 877-4502
kwright@cityofnevadaiaowa.org

December 2, 2025

TO: Mayor - City Council Members
City Administrator Jordan Cook

FROM: Kerin Wright, City Clerk

With the cancellation of the second meeting in December a small claims list will be sent out electronically to Mayor and Council for review on Friday, December 19th. Please review the list and let us know if there are any invoices that you have questions. We can hold that check for the next regular council meeting in January. Let us know by Tuesday, December 23rd. Please don't respond all when replying. Thank you!

Attached is an updated FY27 Budget Timeline. The Council Budget Committee will be meeting immediately following the regular council meeting on December 8th to review the budget worksheets. Those worksheets will be presented to the full council for review and approval on January 12, 2026. The Budget Workshop is scheduled for Monday, February 9, 2026, after the regular council meeting. The February 23rd meeting Council will approve the maximum levy numbers to submit to the County for the letters that go out to all property owners. The first public hearing (separate meeting) on the levy numbers will be held March 23rd and the final public hearing for the actual budget adoption will be held on April 13th. The two dates that are very important all council members are present: February 9th and April 13th. The other dates are equally important, however, if someone is unable to attend the other dates the budget could be reviewed individually on a different day.

Erin Mousel and I attended the Budget Workshop in West Des Moines last month. Key takeaways – The rollback for Residential property for FY27 Budget is 44.5345% of the assessed value given by Story County Assessor's office. Last year, FY26 Budget, the rollback was 47.4316%. This is an assessment year so most property will have an increase in their 2025 assessment. With the rollback being less than the previous year it will help bring the taxable valuation down.

Staff is looking at security access to the water plant and city hall. The current system is outdated and will no longer be available after February 2026. We have received two quotes to date and are waiting on a couple more with the goal of bringing this to Council in January.

Kerin Wright
City Clerk/Finance Director



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

TO: Chris Brandes, Public Safety Director

FROM: Ray Reynolds, Director of Fire and EMS

DATE: December 2, 2025

REF: Activity report for Trustees, City Council and Honorable Mayor.

Calls to date in Nov. 2025: 669
Calls to date same time last year (2024): 648

Fires for Nov. 2025: 1
EMS for Nov. 2025: 52
Good intent for Nov. 2025: 19
Community events for Nov. 2025: 6

Membership:

Current roster number of members: 41

No change within membership however 5 people have requested to be considered as non-resident members to the department. They will undergo our processes for consideration and be evaluated for on-boarding at the December 3rd business meeting.

Delay or Minimal Staffing on Calls

11/11/25 07:36 am **two-vehicle motor vehicle crash with entrapment with 3 patients and 1 extrication needed** (1 F/T and 3 volunteers responded)

11/19/25 07:19 am **two-vehicle motor vehicle crash with entrapment** (1 F/T and 3 volunteers responded)

*Daytime responses continues to be an area where we lack enough responders to handle complex calls like these two-vehicle accidents with entrapment. You can see both major accidents were handled with 4 firefighter staff.

Call Volumes

The statewide National Fire Incident Reporting System (NFIRS) run numbers from January to November 1 for the departments who report are in.

Nevada remains the 2nd busiest volunteer department in Iowa with 669 calls.
We are also the 2nd busiest in Story County as Ames (a full-time career department) logged 5223 calls.

Eldridge FD leads the volunteer departments with 670 runs.

FEMA AFG

NFD was awarded the 2024 AFG grant for \$20,000. This grant covers new fire hose, couplings, appliances, and nozzles for the new fire engine arriving within the next 30 days. Below are two pallets of fire hose for the new engine.



New Fire Engine

The new large capacity fire engine is nearing completion. It is getting the decals and being put through final pump testing. I anticipate arrival within 30 days. As this engine arrives, the old engine will transition out to the industrial site at Verbio-Lincolnway Energy. We also plan to transition a water tender (tanker) over to the street department for flushing storm mains.

December 2025



To: Mayor and City Council

From: Rhonda Maier, Director of Parks and Recreation

Re: Monthly Information Report

- Completed Work/Accomplishments
 - General Fund budget
 - Meeting with DASH Sports in regards to summer day camps
 - Senior Thanksgiving Luncheon
 - Legends Basketball team development
 - Lifeguard Training certification (Zach)
 - Lifeguard Instructor certification (Sarah)
 - General CIRL basketball games and practices
 - Various equipment repairs
 - Aerated all various park grounds and all athletic fields
 - Seeded Billy Sunday east and west, Kiwanis and Harrington soccer fields, Mardean
 - Winterization of cemetery and park facilities, including aquatic center
 - Leaf pick up in parks and cemetery
 - Lateral and media replaced in filters, still awaiting new filter tank
 - Planted trees for Rotary gazebo along 19th street
 - Cemetery spot spraying for creeping chalie
 - New plow (cemetery) and cutting edges purchased and installed (cemetery and parks)
- Items Currently Working On/Gathering Information
 - GIS iPad for Cemetery and Parks
 - GIS training
 - Legends fundraising
 - Harrington Park Master Plan
 - Pool vacuum purchase
 - Grant funding for Splash Pad Project & Harrington Park
 - Winter, spring and summer programs, events and activities.
 - Tennis court future (meeting with school)
 - Edging and clean-up of infields at SCORE
 - Adopt a flower bed/community beautification program
 - Trail signage update
- Staff, City Council, tennis court, Splashpad, GIS meetings

If you have any questions, please feel free to contact me directly at 515-382-4352 or by email at nevadarecreation@gmail.com. Thank you for your continued support of Nevada Parks and Recreation.