



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

Friday, August 22, 2025

Kristian Einsweiler
Principal, Nevada High School
1001 15th Street
Nevada, IA 50201
Phone: [515-382-3521](tel:515-382-3521)

RE: 2025 Homecoming Parade

Dear Kristian:

I received your emailed letter Tuesday, August 19, 2025, in regards to the 2025 Homecoming Parade. You are requesting to hold the Homecoming Parade on Tuesday, September 16, 2025. The parade is scheduled to begin at 6:00pm.

Your letter indicates you have received permission from the Story County Board of Supervisors to use the Story County Administration Building Parking lot, located in the 500 block of J Avenue, as your assembly point. This will start at 5:30pm. The parade will exit the north driveway of the Administration Building and will turn east onto J Avenue and pass the announcing stand at Sweet & Savory. The parade will continue east on J Avenue until 15th Street. At the intersection of 15th Street and J Avenue, the parade will disband.

Your request is Approved

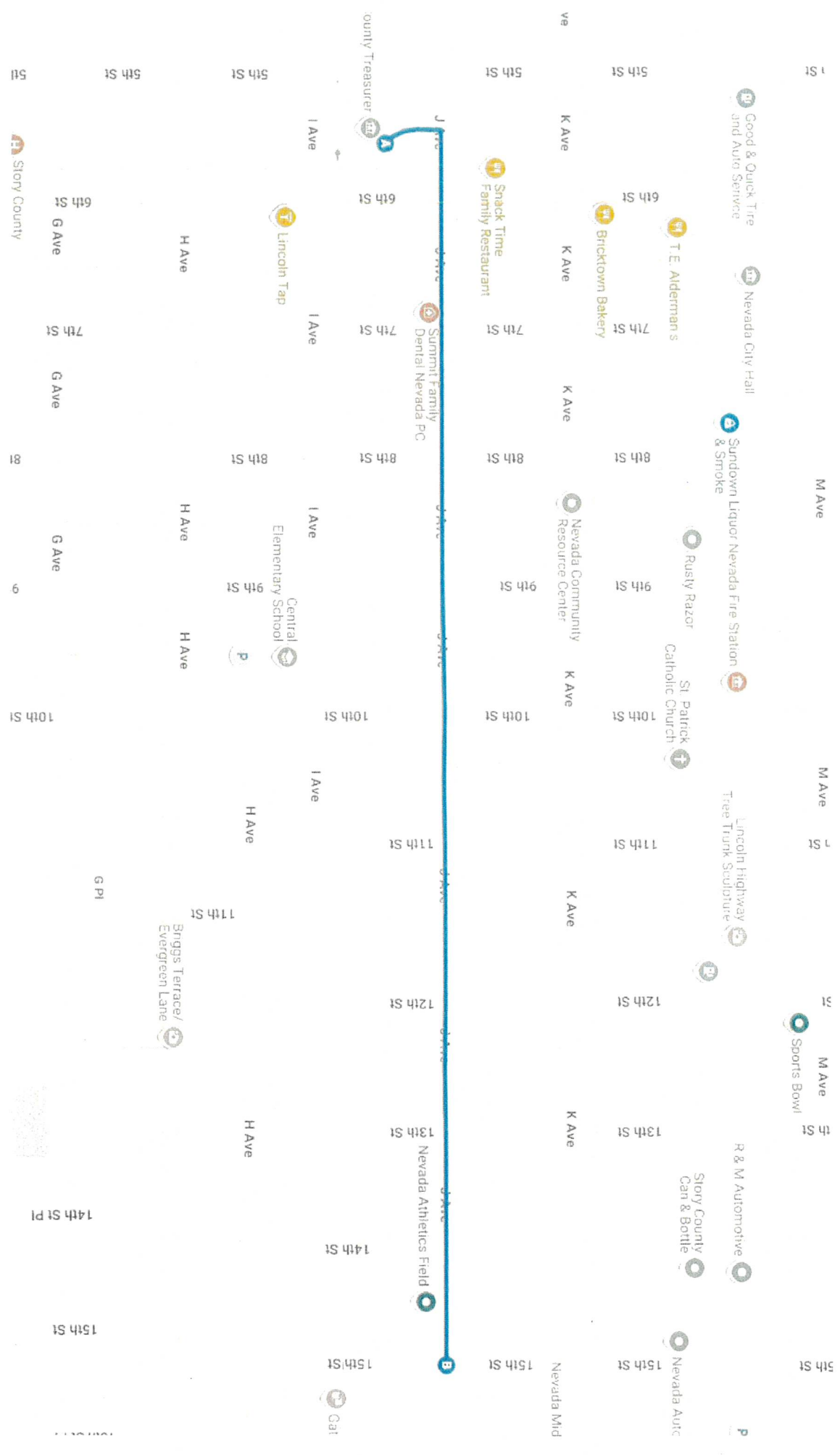
The Nevada Public Safety Department will provide a police escort for the parade. Street closures are not being requested, however, you will need traffic control at intersections. Volunteers at intersections reduces costs and assuage the need for barricades. Your request indicates each volunteer will wear a city approved traffic vest. If you need vests the NPSD can provide these at no costs.

Should the need for street barricades become necessary, you must contact Nevada Street Department Superintendent Joe Mousel to make these arrangements. Mr. Mousel can be reached Monday-Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of city equipment. It is your responsibility to make these arrangements with Mr. Mousel.

Respectfully,

Chris Brandes
Public Safety Director
Chief of Police

Cc: Jordan Cook, Nevada City Administrator
Joe Mousel, Nevada Street Superintendent
Command Staff, Nevada Public Safety Department
Mayor & City Council





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Chris Brandes
Public Safety Director
Chief of Police

Date: Friday, August 22, 2025

Emily Schaack
Main Street Nevada Director
director@mainstreetnevada.org
515-509-3045

2025 Downtown Halloween Street Closure

Dear Emily,

I received your email dated Tuesday, August 19, 2025, in reference to the annual Downtown Trick or Treat event. This event is scheduled for Thursday, October 30, 2025 from 4:30PM to 7:00PM. To support this event, the following road closures have been requested from 4:30PM to 7:00PM.

- Close 6th Street between I Avenue and J Avenue (north of the Admin building entrance) to the south side of N Avenue.
- Close K Avenue from alley access in the 500 block to alley access in the 600 block
- Close J Avenue from alley access in the 500 block to alley access in the 600 block
- Close Lincoln Highway from the alley access in the 500 block to the alley access in the 600 block

Your Closure Request is Approved

You have indicated that you will put signs up in the closure area indicating no parking after 4:30PM. You have indicated you will be using Main Street Nevada barricades to secure the road closure. Should you need additional equipment to assist you in the road closure, such as barricades or cones, you will need to contact Nevada Streets Superintendent Joe Mousel. Mr. Mousel can be reached weekdays between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. It is your responsibility to make these arrangements. There are rental and deposit fees associated with the use of City of Nevada barricades and equipment.

Per our phone conversation, volunteers in high visibility vests should be in the area of 6th Street and Lincoln Highway to serve as crossing guards for the event. Police Department and Fire Department vehicles will be positioned on Lincoln Highway on both sides of 6th Street as well.

The City of Nevada is not liable for any injuries or other claims made by participants. You are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with this event.

I would like to thank you for the timeliness of this request. Advanced planning and communication like this allows for all parties to be fully aware of the event taking place and make proper accommodations.

Respectfully,

Chris Brandes
Public Safety Director
Chief of Police

Cc: Jordan Cook, City Administrator
Joe Mousel, Street Department
Command Staff NPSD
Mayor, City Council