



MEMO

To: Nevada Mayor and City Council

From: Brandon L. Mickelson, PE

Subject: Monthly Project Update from HR Green, April 2025

Date: May 7, 2025

On-Call Engineering Services – 40100100

HR Green provided the following on-call services:

- Attended City Council meetings
- Multiple development/site plan reviews
- Water capacity review/coordination for development
- WWTF storm water management plan

US 30/580th Interchange Well Water Main Relocation Project – 2302726

This project consists of the relocation of Nevada's 16" Well Water Main in the vicinity of the new US 30/580th Avenue Interchange from the intersection of US 30 and Sand Hill Trail east to 580th Avenue and then north along the existing 580th Avenue right-of-way to the north end of the interchange project. The Iowa DOT will be responsible for all costs associated with this project, including construction, design, and construction phase services.

The project is complete. HRG is currently coordinating project closeout procedures including providing documentation required by the DOT. Reimbursement will occur once project closeout is complete. Water main portion is complete but closeout must wait for overall DOT project to be complete.

Sponsored Projects - 191900

Nevada Sponsored Project Final Design – 191900.03

- Project C – Harrington Park construction is nearly complete.
- Projects A&B - West Indian Creek (Lincoln Way to E Ave) and Tributary to West Indian Creek have received final regulatory approvals.
- Next steps
 - Projects A and B both bid. We recommend RW Excavating LC for project A and Construct-Inc. for project B.
 - Pre Con Meetings held on 5/5/2025
 - Harrington Park (Project C) sewer and water services will be restored to the restroom on the east side of the park in the spring.
 - Harrington Park (Project C) permanent seed will go to competitive quotes to seed by June 30th
 - Project AB have permanent seed in the bid.

GIS Services – 181696

- On-Going GIS Maintenance on GIS Server and Online Web Maps and Web Applications.
- Design Ticket Requests have been completed and are available for support on an as-needed bases.

Wastewater Treatment Facility – 160473

- Phase 1, Site Preparation:
 - Work was completed as of 5/14/21.
- Phase 2, WWTF Plant:
 - Held construction progress meeting with WBCI on 4/23/25.
 - Next construction progress meeting is scheduled for 5/7/25.
 - On 5/21/24, a tornado impacted the WWTF site causing damage to multiple buildings and the site. WBCI has contacted their insurance carrier and adjusters were on-site on 5/29/24. HRG has been coordinating with WBCI regarding next steps and WBCI will be providing updates when available. WBCI is still “in-control” of the site and claim(s) would be made against the Builder’s Risk insurance policy. Temporary roofing repairs and temporary Admin Building garage doors were installed by WBCI on 5/23. WBCI has not provided an updated project schedule showing impacts from the tornado damage. WBCI is expecting final report on damages from their insurance carrier very soon; Insurance adjusters report on building damage was received on 7/24/24; Engineer’s report on the structural inspection for insurance claim was received on 8/27/24; As of 2/26/25, one tornado damage item (digester blower enclosure doors) remains to be completed within 2 weeks; as of 3/26/25 adjuster’s report documented tornado damage repairs were complete.
 - Current work items underway includes: Equipment startups & trainings, various “cleanup” work throughout all buildings and site, installation of membrane thickening units in the aerobic digester.
 - HRG completed preliminary electrical and controls walkthroughs on 4/23/25 & 4/24/25; completed preliminary mechanical walkthrough on 5/2/25; completed site, process, structural/architectural walkthroughs on 9/13, 9/20 & 9/25; HRG completed walkthrough with all disciplines on 4/30/25.
 - Progress schedule shows project is behind schedule to meet updated contract completion date; however, delays with Phase 3 completion will result in the inability to begin process startups until 4/7/25; initial period of facility operation occurred between 4/7/25 and 4/14/25; facility operation resumed on 5/1/25.
 - WBCI submitted a request for Substantial Completion on 7/23/24; after considerable discussion HRG recommended denial of the request based on the work not being considered Substantially Complete and ready for its intended use due to the tornado damages and the related outstanding claim; HRG was informed that the City’s insurance carrier would not provide property insurance for the facility until the tornado damages and claim have been settled; The City and HRG discussed and decided to provide lists of observed outstanding items (not an official punchlist), formal written verification related to the assessment of liquidated damages for the work completed prior to the tornado event, and a schedule for plant startup based on Phase 3 progress schedule; WBCI submitted a formal request for Substantial Completion on 2/24/25 and this was discussed at the 2/26 progress meeting, City and HRG would like to have written confirmation from WBCI’s insurer that the tornado damage claim has been “settled” in order for the City to be able to obtain property insurance as previously discussed, HRG provided formal written recommendation on 3/11/25 to not issue Substantial Completion as of 2/24/25 as requested; WBCI responded on 3/26/25 and 4/18/25 again requesting Substantial Completion as of 2/24/25 which HRG does not recommend approving .
- Phase 3, Lift Station:
 - Held construction progress meeting with Boomerang on 4/23/25.
 - Next construction progress meeting is scheduled for 5/7/25.
 - Work performed this period includes:
 - Miscellaneous electrical install

- Miscellaneous plumbing and HVAC installation
- Manufacturer equipment start-up, testing, training
- Manhole modifications
- Bypass pumping
- Wall pour issues update:
 - Major wall pour completed on 10/4. HRG is working with Boomerang for remedy on defective work from wall pour. Boomerang's subconsultant (Terracon) has completed wall scanning effort and provided a summary report regarding voids (visual and subsurface). Additional issues with concrete cover over reinforcement was noted in Terracon report. HRG formally responded with comments on the Terracon report and requested Boomerang to provide formal response regarding plan to remedy and impact to schedule. Boomerang has hired a third-party structural engineer (Shuck-Britson) to assist them with further investigation and development of remedies to the defective work. Boomerang and their third-party structural engineer completed an on-site review/investigation on 2/13. They developed preliminary proposed remedies and submitted to HRG for review on 2/21. HRG review proposed remedies and provided feedback on 3/2. Boomerang submitted updated final proposed remedies on 3/27. HRG reviewed the updated remedies, met with City staff to review and discuss our recommendations on 3/28, and formally responded to Boomerang on 4/4. Decision and response to Boomerang is to allow commencing with proposed remedies with conditions to retain Shuck-Britson to assist with repair and providing a 10-year warranty bond on all repairs. Both conditions would be at no cost to the City. Boomerang's formal response accepting the City's conditions was received on 4/26; however no preliminary schedule to complete repairs accompanied their response. Boomerang has continued working on wall repairs within the screen room and screen room stairwell areas (interior and exterior); most repairs to the lower walls are complete. Boomerang and Shuck-Britson were on-site 2/26 to review wall patches that appeared to be "defective"; Boomerang completed rework of numerous patches under the direction/observation of Shuck-Britson; wall repairs are complete
 - HRG is tracking labor effort related to defective wall pour activities separately from other construction administration/observation efforts so there is a record of related engineering costs to withhold/offset from project payment to Boomerang.
- Upper Wall & ground floor slab pour issues update:
 - HRG completed site visit for full observation of upper wall and ground floor slab pour on 9/28/23; HRG issued formal notice of defective work to Boomerang on 9/29/23; Boomerang has been completing wall repairs following the same repair procedures as the lower wall repairs; Boomerang developed and submitted a repair plan for the suspended slab and upper walls on 11/22/23 with additional information submitted on 11/28/23; HRG reviewed the repair plan and return comments/questions to Boomerang on 12/4/23 for further clarification; Boomerang responded to HRG's comments/questions on 12/15; Conference call with HRG, Boomerang, SBI, and City was held on 12/22 to further discuss repair proposal; City gave final direction for approval of repair proposal and HRG issued formal notice to Boomerang on 12/26; Boomerang has scheduled a meeting with City and HRG on Jan. 2nd to discuss City's condition of approval to provide a 10-year warranty on repair work; Boomerang and Shuck-Britson were on-site 2/26 to review wall patches that appeared to be "defective"; Boomerang completed rework of numerous patches under the direction/observation of Shuck-Britson; Boomerang has removed and reset all floor hatches in the Service Area to correct per plan elevation. Boomerang has ground the floor slab to the correct plan elevation; HRG and City staff noted three minor wall patching issues in the

screen room and notified Boomerang to address on 6/19; Boomerang has reset and repaired the slab around the last floor hatch in the Service Area as of 8/2; HRG observed wall rub in lower Screen Room on 8/21 and finds the workmanship/quality to be unsatisfactory, HRG notified Boomerang of findings and requested the work be corrected; Boomerang completed repairs to non-conforming overhead door and walk door floor embeds per Shuck-Britson's repair plans; Boomerang applied/install flooring system to address ground level slab flatness/levelness defective work in November but issues still remain to be resolved; onsite meeting held 12/4/24 with Boomerang, Shuck-Britson, and subcontractors to review ground level slab flatness/levelness issues and develop additional repair plan for areas of concern; As of 12/18/24, Boomerang has nearly completed correction to lower Screen Room wall rub; on 1/28/25 HRG noted significant cracking in one of the wall patches on the east wall of the pumproom stairwell, documented with photos and notified Boomerang and requested Shuck-Britson be contacted to provide direction for repair; Shuck-Britson gave Boomerang direction to remove and replace the cracked wall patch found on 1/28/25 and Boomerang began repair on 1/30/25

- HRG is tracking labor effort related to defective upper wall & ground floor slab pour activities separately from other construction administration/observation efforts so there is a record of related engineering costs to withhold/offset from project payment to Boomerang.
- Boomerang forwarded "as-built" drawings of the lower and upper wall/ground level slab repairs from Shuck-Britson on 1/21/25; HRG to do a superficial review to determine if these documents include all repair areas that HRG has previously noted
- Boomerang's systems integrator subconsultant (Jetco) informed all parties at the 10/18/23 progress meeting about a new significant delay related to delivery of the project's electrical gear (Motor Control Centers). The systems integrator has presented an alternative electrical gear arrangement as a means to mitigate this issue. HRG evaluated this alternative, impacts to the project schedule, and cost impacts and presented this information to City staff in a virtual meeting on 11/16/23; City staff decided to reject the proposed substitution; Boomerang was formally notified of this decision on 11/17/23 and an updated progress schedule was requested; On 12/13 Jetco provided an updated MCC delivery ship date of 6/21/24 from the factory; Boomerang provided an updated construction progress schedule at the 4/24 progress meeting showing MCC delivery on-site at 6/28/24; MCC was delivered on-site on 7/23/24; As of 12/18, an on-site review of progress will be done with Jetco the week of 1/6/24 to determine schedule for controls/VFD startup schedule
- Boomerang was investigating if a temporary bypass pumping arrangement is an option to allow startup of Phase 2 work until Phase 3 is operational. On 10/24/23 HRG, Boomerang, and City staff discussed a temporary bypass pumping arrangement in detail and the general outcome of the discussion was this is not a feasible option due to multiple different factors
- Based on HRG's observations, the last received progress schedule (4/9/25), Boomerang appears to be at least 22 months behind schedule to meet the current contract substantial completion milestone/date (June 9, 2023) based on a lift station startup date of 4/7/25. The current construction progress schedule includes the project's final completion milestone/date; however, HRG would estimate the work being fully complete no earlier than the end of May 2025 (original: September 30, 2023).
- On 4/13/25 – 4/14/25 while Boomerang was in-control of the project and site an issue with the electric utility power feed caused the lift station pumps' variable frequency drives to fault as designed to protect this sensitive electrical equipment; the temporary alarm dialer was unsuccessful in sending a notification of this alarm condition; this caused a

backup of sewage in the lower screen room and bypass from the lift station; as a result all affected non-submergence rated items are to be replaced by Boomerang; Boomerang has filed a Builders Risk insurance claim to cover the required replacements; lead times for all replacement equipment is unknown at this time, but is anticipated to be up to 12 weeks; the lift station is still operational though the condition and remaining lifespan of equipment that was submerged has been compromised; Boomerang is working to expedite replacements.

- Phase 4, Force Main and Trunk Sewer:
 - The project was declared Substantially Complete as of 4/12/24.
 - Future construction progress meetings will be scheduled on an “as-needed” basis until the project is fully complete.
 - Abandonment of existing 8” gravity sewer is complete less the final ~300’ due to potential service line connection conflict which is being investigated. There is apparently an active service line connection from the condo units on the south side of Highway 30 that are preventing this sewer line to be completely removed. The City will need to work with the property owner(s) to relocate their sewer service connection to another part of the collection system as the 8-inch gravity sewer in the Highway 30 right-of-way will ultimately need to be removed completely.
 - Fiber optic cabling installation work commenced the week of 12/4/23 with reinstallation of damaged/destroyed conduit and handholes within the IDOT S14 project work area followed by aerial fiber optic cable installation. Note that end connections cannot be completed until Phases 2 & 3 will allow. The City will need to determine how/if to assess the IDOT for reinstallation of fiber optic conduit and handholes damaged as part of the IDOT S14 project by the IDOT's contractor. End connections and fiber optic cable installation is anticipated to begin once associated conduit and handholes on Phase 3 are installed (Phase 2 is ready).
 - On 10/10/24 the fiber optic subcontractor expressed concerns with some clearance heights above driveways/field accesses/roadways on the aerial portion of the fiber optic cable route. HRG has taken field measurements to check clearances and is coordinating with all parties to provide required clearance heights, if needed; HRG provided a formal field order (FO#6) with revisions to the aerial fiber optic installation on 2/26/25, Phase 3 has completed installation of underground fiber optic conduit and handholes that will allow connection into the lift station electrical room.
 - Fiber optic cable installation between Phases 2 and 3 commenced on 4/16/25; installation and testing was completed on 5/2/25.

2024 Street Improvements, Division 1, Street Reconstruction – 2303452

- Construction is substantially complete. After verification of punch list completion, certificate of final completion and release of retainage will occur.

North Well Field Exploration - 2303590

- HR Green submitted Draft Report for the project to City staff to review.
- Next steps are to schedule a review meeting, receive feedback to incorporate, and finalize the report. The Report could be submitted to Iowa DNR for review as the basis for future raw water improvements (as needed).

19th Street Trail – 2402192

- Division 1 work (earthwork/utilities) is complete. Division 2 (paving) is substantially complete. After verification of punch list completion, certificate of final completion and release of retainage will occur.

Oak Park Estates Trail from 6th Street to 8th Street – 2502027

- Project going out for bid, with bid opening on Tuesday June, 3rd, 2025. Project completion anticipated to occur by September 30, 2025.



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

To: Mayor and City Council
From: Chris Brandes, Public Safety Director/Chief of Police
Date: Wednesday, May 7, 2025
Ref: Report for City Council Meeting for Monday, May 12, 2025

Staffing

Officer Meyer and Officer Morpew are now in their Field Training Officer (FTO) phase. Both will remain in FTO for the summer and look to be on their own around August, 2025.

Officer Davidson is has advanced to solo patrol and is assigned to the overnight shift.

Activity

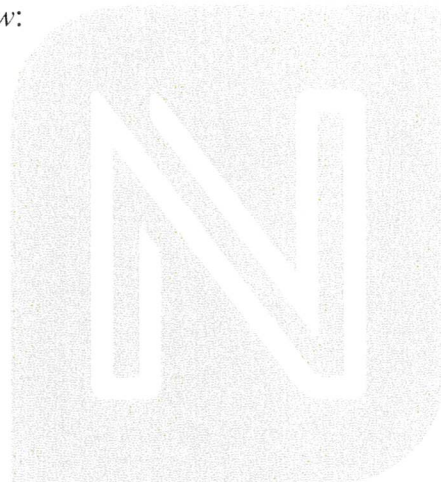
The police department has either responded to or self-initiated 435 calls for service in the month of April.

Highest number of calls listed below:

Traffic Stops: 153
General Info: 42
Medical Assists: 36
Animal Call: 19
Suspicious Person: 25
Harassment: 13
Welfare Checks: 15
Warrant Services: 10

Respectfully submitted,

Chris Brandes
Public Safety Director
Chief of Police





NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

TO: Chris Brandes, Public Safety Director

FROM: Ray Reynolds, Director of Fire and EMS

DATE: May 5, 2025

REF: Activity report for Trustees, City Council and Honorable Mayor.

Calls to date in April 2025: 264
Calls to date same time last year (2024): 232

Fires for April 2025: 1
EMS for April 2025: 43
Good intent for April 2025: 8
Community events for April 2025: 12

Current roster number of members: 45

Membership

Tristan Pascual resigned from the department while undergoing a medical procedure as a result from being injured at his place of full-time employment. Tristan vows to come back in 4 months with a medical clearance from his physician. Normally we would grant up to a 6 month leave but Tristan was already on leave due to a busy schedule at his work with a position change. As a policy, we do not extend leave beyond 6 months due to the training required to be completed in the first year. Tristan is eligible to return if cleared by his physician.

Doug Burton joined our firefighting team and is a recent transplant to Nevada. Doug retired in January after 20 years of ministry to the First Christian Church (Disciples of Christ), and the community, in Estherville, Iowa. Doug has been the Estherville Fire Department Chaplain for the last five years, and a fire fighter for the last two years. Doug has been married to Beth for 47 years, with two grown children and five grandchildren, with a great-grandchild expected to arrive any day now. In his retirement, Doug considers himself a do-it-yourselfer, working from home. His second job will be to warm the bench, watching any and all ballgames played by his two grandsons living in Nevada. Doug considers his fire service an extension of his service to the community. He feels honored to be able to participate in the brotherhood of firefighters, serving where and when needed.

Bronzon Mason grew up in Nevada most of his life. He is a foreman for Midwest Fire Sprinkler. He joined the Nevada Fire Department as a firefighter to help the community. He will bring his experience in fire protection systems to the department. He is shown a willingness to learn, practice, and train.

Avery Keenen is being considered for membership in the May 7th fire department business meeting. She is employed by the Iowa DNR as a fire specialist handling the wildfire programs at the Ames Fire Programs office. She is currently a resident in Ames but will Join our other non-resident member Julian Garcia and put in station hours until such time as she moves to Nevada.

ALICE Drill

Our school district, the Story County Sheriff's Office and City of Nevada, IA public safety department help with school evacuation drills. Everyone thinks of worse case scenarios when these drills occur, however we also want to remind you plenty of man-made and natural disasters could force the need for evacuation. A major gas leak is an example where a school could evacuate.

Practicing in a secure environment is our preferred reason to interact with the students. It helps everyone involved see a bigger picture about large assembly evacuation. We encourage all large assembly areas like factories, warehouses, and churches to exercise the plan before it's needed



New Fire Engine Build

The new engine 310 will be built starting in October and will be completed in December. The city is getting a nice Christmas present when it comes to protecting our community. The July capital budget has some purchases listed to help equip the vehicle with new fire hose.

Controlled Prairie Burns

The fire department supported several prescribed prairie burns this spring. So much so that we discussed adding a fee to our city billing schedule. It is common for prescribed burn fees to be adopted by cities. It's not that we want to charge people to burn their prairie but many of these are private property using city and township resources (vehicles) to burn. The reason we participate is the training it provides our staff and to avoid being called out to these when the property owner loses control of the burn. In some cases the property owners have too large of a CRP field to manage themselves or the properties like the 37 acre

prairie below is too close to homes. Charging a fee allows us to pay our volunteers more than \$7.50 they currently receive and recuperates the cost of using city resources.



CMS Decision on Thermal Fuse Reimbursement

It has been 2 years since our last home oxygen fire fatality. Last week a couple in Nevada were about to turn in for the night. The husband is on home oxygen for COPD. The husband used a lighter for light to reach for an item on the nightstand. The entire top of the bed erupted in a giant fireball. Our community is very lucky we are not experiencing two fatalities this week. In the last 18 months, I have led a working group on behalf of the International Association of Fire Chiefs. We have met with elected officials, met with the Former Administrator of Medicare and Medicaid, created new fire codes on home oxygen safety, and been published in the Journal of Medicine among other locations. I completed a CMS application for reimbursement of thermal fuses for medical equipment providers through the Centers for Medicare and Medicaid Services. The HCPCS request was not approved and we have requested a meeting with the new CMS Administrator Dr. Mehmet Oz. To date, 5 states reimburse for the installation of home oxygen therapy thermal fuses. A thermal fuse is a bi-directional valve that shuts off the flow of oxygen during a fire. Below is an article being sent to the AP for your awareness:

Campaign to adopt thermal fuses continues despite CMS decision, Fire Chiefs pledge

Despite a recent decision by the Centers for Medicare and Medicaid Services (CMS) not to create a unique reimbursement code (HCPCS) for thermal fuses, the International Association of Fire Chiefs (IAFC) has said that it remains resolute in its campaign to promote broader adoption of the devices.

In January, CMS reaffirmed its stance that thermal fuses are considered part of the overhead costs for suppliers providing home oxygen equipment.

Chief Ray Reynolds, co-chair of the IAFC's Working Group on Home Oxygen Therapy Fires, said: "The CMS decision is disappointing to the many stakeholders - fire safety experts, burns clinicians, homecare industry professionals, patient groups, and academics - who contributed to the request for a unique reimbursement code. The evidence presented was compelling, clearly demonstrating that the current reimbursement structure is inadequate to cover the additional costs incurred by home oxygen installers.

"We will continue to gather and present further evidence to CMS at the earliest opportunity," he added.

Richard Radford, Managing Director of BPR Medical, said: "We presented CMS with clear evidence showing that bidirectional thermal fuses can significantly reduce the burden on healthcare systems by preventing severe burns from fires involving home oxygen. However, only a small fraction of home oxygen installers currently purchase thermal fuses without reimbursement, despite 95 percent recognizing that they are effective. This shows that the current funding framework is insufficient."

Despite this setback, Radford reiterated BPR Medical's unwavering commitment to advancing thermal fuse adoption. "We remain focused on ensuring that all home oxygen patients have access to thermal fuses. We will continue our efforts to advocate for state-level funding through Health & Human Services departments, who have the authority to fund thermal fuses via their Medicaid systems."

1209 6th Street
P.O. Box 530
Nevada, IA 50201-0530



Kerin Wright
City Clerk
Phone: (515) 382-5466
Fax: (515) 877-4502
kwright@cityofnevadaiaowa.org

May 7, 2025

TO: Mayor - City Council Members
City Administrator Jordan Cook

FROM: Kerin Wright, City Clerk

FY2024/2025 Budget Amendment: Monday, May 12th will be the public hearing for the budget amendment with consideration of approval after the public hearing. The main items for the amendment will be due to increased property insurance, building/equipment repairs, EAB/Storm removals, Economic Development Grants/reimbursements, new services that were underestimated in costs and some expenses planned last fiscal year but not realized until this year.

Included in the packet under the consent agenda item is Claim #2 and final for the Downtown Housing Grant for the Camelot. The project is nearing completion. The payment will be made to the Camelot after submission has been completed on the grant website.

Tax Increment Financing (TIF) Rebate Payments are paid out in May and the payments will show on the claims list for the May 27th meeting. These are payments that are due developers or industrial/commercial properties that the City entered into development agreements with previously. The Council approved these annual appropriations for payments last November with Resolution No. 031 (2023/2024). The resolution was an estimate with the actual payments being based on actual valuations and TIF levies.

Staff will be preparing for the financial software conversion and the end of fiscal year in the coming months. It's going to be a busy summer.

Kerin Wright
City Clerk/Finance Director

The Nevada Street Dept has been working on the following:

- ❖ Vehicle maintenance
- ❖ Locates
- ❖ Patching holes
- ❖ Graded gravel roads
- ❖ Water break patches and seed backs
- ❖ Camera sanitary sewers
- ❖ Spraying guard rails
- ❖ Mowing guard rails
- ❖ Graded alley 7/8 south of Lincolnway
- ❖ Installing signs to be compliant with FRA quiet zone
- ❖ Sewer cleaning
- ❖ Rob is removing more trees
- ❖ Helped with tree planting on Lincolnway
- ❖ Pizza Pie Looza



May - 2025

To: Mayor Condon & Nevada City Council
City Administrator, Jordan Cook

From: Tim Hansen, Director of Parks and Recreation

Re: Monthly Information Report

- SRF Sponsored Projects: We had pre-construction meetings on May 5th for both Projects A&B. Project A is scheduled to start approximately June 2nd, and Project B sometime in July.
- City staff will again be doing mosquito control for the city this summer. Our efforts to contract this work out to a professional company did not work out as we had hoped.
- Community Forestry Grant tree plantings along Fawcett Parkway, Lincoln Highway, and around the elementary school were completed May 6th. The school helped during their Day of Service.
- We hosted the April Main Street Nevada Mix-N-Mingle at the Field House on Wednesday, April 23rd. Estimating about 40-50 people came through the building.
- Splash Pad Project: We are working with JEO to come up with some other options on the project to bring the cost down. Another meeting in June.
- Moving tables for Pizza-Pie-Looza.
- Cystic Fibrosis charity softball game May 9th.
- Getting the cemetery cleaned up and ready for Memorial Day.
- Pool opens June 1st.
- Planning for the Wall That Heals event in August at SCORE.
- Tree removal at Harrington Park. We still have about a half dozen Ash trees to remove. We will follow up this spring and summer with all the necessary stump removal once we have some of our seasonal staff on board.
- Lifeguard Training class is ongoing.
- Continuing education for staff.
- Staff, City Council, Safety, and Nevada Foundation meetings.

If you have any questions, please feel free to contact me at 382-4352 (Office) or by email at thansen@cityofnevadaiaowa.org.

May 12th / 2025

Water Pollution Control Council Report

- Regular operation, monitoring & maintenance of the wastewater treatment plant, lift station, and remote flow basin.
- Ongoing training for new plant and lift station
- New NPDES permit has been recieved
- Logan Passed his grade 1 exam
- New lift station is online
- New treatment plant is online

For: May 12, 2025 Council Meeting

To: Mayor
Nevada City Council
City Administrator

From: Emily Holm, Interim Library Director

**Nevada Public Library
Council Report**

- Our youth programs are on hold now until June! Dylan and Nicole have been working hard to prepare for the Summer Reading Program and we're excited about all of the opportunities that are coming up. Our Summer Reading Program Kick-Off event is Saturday, June 7th from 10 a.m.-12 p.m. We'll see you there!
- The Eagle Scout Project in Patton Park is coming along nicely! Trevor Nusbaum of Troop 128 has been working on this project and it is set to be complete by the end of May. The concrete slab has been poured!

LIBRARY BOARD OF TRUSTEES MONDAY, APRIL 21, 2025, 5:00 P.M.

Vice-Chairperson Theresa Presley presided and convened the regular meeting of Nevada Library Board of Trustees on Monday, April 21, 2025 at 5:00 p.m. at the Nevada Public Library, 631 K Avenue, Nevada, Iowa. The agenda was posted on the official bulletin board in compliance with the open-meeting law.

The roll was called indicating that the following named Trustees were present and absent. Present: Emma Cassabaum, Emily Fulton, Priscilla Gammon, Tim McLaughlin, and Theresa Presley. Absent: Allison Severson and James Woodard (arrived at 5:17 p.m.).

Others in attendance were Library Director Amanda Brewer, Assistant Library Director Emily Holm, Dylan Davison, and Donna Mosinski.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emma Cassabaum, to **approve the agenda** as posted. The roll being called, the following named members voted. Ayes: McLaughlin, Cassabaum, Fulton, Gammon, and Presley. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

There was no one present who wished to address the Board at this time.

The board welcomed Amanda Brewer to the library.

Library Director Amanda Brewer reported on:

- The roof has been fixed. Staff is looking into replacing the projector screen in the meeting room. The alarm on the back door has been installed and Amanda will be replacing the

others as time and money allow so that the alarms are easily accessible by staff. More exterior lights have burned out and A/C units need repairs.

- The rain barrel program was a huge hit and staff is planning on having another one when barrels become available.

For Continuing Education, Emily Holm shared slides from a presentation from a district consultant that she watched regarding how you can use AI. The discussion lasted 10 minutes.

James Woodard arrived at 5:17 p.m. during continuing education.

Motion by Board Member Emma Cassabaum, seconded by Board Member Tim McLaughlin, to approve the following consent agenda items as submitted:

- (1) Approve **minutes** of the March 14, 2025 regular meeting
- (2) Approve April 2025 **claims** totaling \$9,418.18 (see attached list)
- (3) Accept and place on file the Director's **memo** dated April 14, 2025
- (4) Accept and place on file March 2025 financial report

The roll being called, the following named board members voted. Ayes: Cassabaum, McLaughlin, Presley, Woodard, Fulton, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Motion by Board Member Tim McLaughlin, seconded by Board Member Emily Fulton, to purchase the Dell PowerEdge R650XS to use as a server and use the Dell PowerEdge R730 from another library as the domain controller. The roll being called, the following named members voted. Ayes: McLaughlin, Fulton, Gammon, Presley, Woodard, and Cassabaum. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

Dylan gave an update on the Summer Reading Program. They have eight weeks of planned activities and have raised \$5,000 in donations. They are also partnering with Raising Readers and Food for Thought.

Motion by Board Member Emily Fulton, seconded by Board Member Tim McLaughlin, to approve the Tablet Use Policy. The roll being called, the following named members voted. Ayes: Fulton, McLaughlin, Presley, Woodard, Cassabaum, and Gammon. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried.

There being no further business to come before the Board, it was moved by Board Member Emma Cassabaum, seconded by Board Member James Woodard, to adjourn the meeting. The roll being called, the following board members voted. Ayes: Cassabaum, Woodard, Fulton, Gammon, McLaughlin, and Presley. Nays: None. Vice-Chairperson Theresa Presley declared the motion carried. At 5:49 p.m. she adjourned the meeting.

ATTEST:

Priscilla Gammon, Secretary

Theresa Presley, Vice-Chairperson