



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street – P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

Date: Monday, September 30, 2024

Emily Schaack
Main Street Nevada – Executive Director
1015 6th Street
Nevada, Iowa 50201
515.382.6538

RE: Historic Military Convoy parking request

Dear Emily:

This request has followed email communication between you and me about parking considerations for a historic military convoy that will be stopping in Nevada on Wednesday, October 9th, 2024. The convoy will be in Nevada at approximately 12:00 NOON. In order to support the convoy parking, you have made arrangements with the First United Methodist Church to use their south parking lot. In addition, you are requesting to use the street parking on J Avenue. The parking restrictions would be in the 600 block of J Avenue. The parking restriction will start on the east side of the alleyway to 7th Street. The restrictions will not affect the flow of traffic on J Avenue. The parking restrictions are requested from 11:30AM to 2:00PM.

Your Parking Restrictions Request is Approved

You will inform local businesses directly affected by this road closure.

You are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with this event. The City of Nevada is not liable for any injuries or other claims made by participants in your event.

You have stated you have proper signage to use; should the need arrive, you may contact Nevada Street Superintendent Joe Mousel and make arrangements for equipment. Mr. Mousel can be reached Monday through Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of barricade equipment. It is your responsibility to make these arrangements with Mr. Mousel.

Should you have any questions please let me know. Thanks again,

Respectfully,

Chris Brandes
Public Safety Director
Chief of Police

Cc: Jordon Cook, Nevada City Administrator
Joe Mousel, Nevada Street Department Superintendent
Command Staff NPSD
Nevada Mayor & City Council



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Chris Brandes
Public Safety Director
Chief of Police

Thursday, October 3, 2024

Camryn Weers
Gamma Phi Beta Sorority
Public Relations Vice President
M: 515-250-2656
Email: clweers@iastate.edu

Reference: Sorority Event on Friday, October 11th, 2024

Dear Camryn,

Thank you for contacting the Nevada Public Safety Department in providing policing services for your event taking place on Friday, October 11th, 2024. Per email exchange you are requesting Police Services for an event to take place at Farmhouse Gatherings, 1024 6th Street, Nevada, Iowa, on October 11th. The event will start at about 6:30pm and conclude about 8:30pm. You will have 15 non-consuming monitors assisting at this event. You estimate to have 180 attendees. If issues or concerns arise you will be the contact person at the event if police need to speak with you.

You are requesting two {2} Officers to provide Police Services. The cost of Officers on site will be \$55 per hour per officer with a two hour minimum. Officers are required to be present 30 minutes in advance of the start of the event. In this case, Officers will be required to be present at 6:00pm and will remain until 8:30pm. This will be a total of 2.5 hours. Police Services will be at a total cost of \$275.00.

The fee is required to be paid in advance to the Nevada Public Safety Department. Please consider this letter an invoice for these services. This may be paid in person at the Nevada Public Safety Department, or mailed to the address listed in the letterhead of this document. A receipt will be provided to you after payment in made.

This scanned letter should suffice in any questions arise concerning this event, however, if you would like an original signed letter let me know and I will mail one to you. If you have any questions or concerns, please feel free to contact me. Farmhouse Gatherings provides an excellent service and I am sure you will be please.

Respectfully,

Chris Brandes
Public Safety Director
Chief of Police

Cc: Jordan Cook, City Administrator
Joe Mousel, Street Department
Command Staff NPSD
Mayor, City Council