



# NEVADA PUBLIC SAFETY DEPARTMENT

1209 6<sup>th</sup> Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



*Chris Brandes*  
Public Safety Director  
Chief of Police

Date: Tuesday, July 23, 2024

Erin Coughlin  
Director, Nevada Public Library  
631 K Avenue  
Nevada, IA 50201  
515.382.2628

RE: 2024 Summer Learning Challenge Finale

Dear Erin:

I received your emailed letter dated July 22, 2024, concerning a Foam Party as part of the Summer Learning Challenge Finale. This event will be on August 8<sup>th</sup>, 2024. In order to support this event, you are requesting to close K Avenue from the east side of the alley to the west side of 7<sup>th</sup> Street from 4:00PM to 8:00PM. In addition, you are requesting to restrict parking in this same area from 4:00PM to 8:00PM. You plan to arrange for barricades with the Streets Department Superintendent, Joe Mousel, and discuss the event with Main Street Nevada director.

### **Your Street Closure Request is Approved**

You will need to place the signage for the parking restrictions prior to the 4:00PM closure. The earlier you post these, the better response you will receive. The Nevada Public Safety Department has "No Parking" signs that you may use at no cost. You will need to retrieve them from the Nevada Public Safety Department and return them the next day.

From follow up discussions with you, I know you have communicated with local businesses that may be affected.

Should you have any questions please let me know. Thanks again,

Respectfully,

Chris Brandes  
Public Safety Director  
Chief of Police

Cc: Jordon Cook, Nevada City Administrator  
Joe Mousel, Nevada Street Department Superintendent  
Command Staff NPSD  
Nevada Mayor & City Council



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*Chris Brandes*  
Public Safety Director  
Chief of Police

Wednesday, July 24, 2024

Kristian Einsweiler  
Principal, Nevada High School  
1001 15<sup>th</sup> Street  
Nevada, IA 50201  
Phone: [515-382-3521](tel:515-382-3521)

**RE: 2024 Homecoming Parade**

Dear Kristian:

I received your emailed letter Tuesday, July 23, 2024, in regards to the 2024 Homecoming Parade. You are requesting to hold the Homecoming Parade on Tuesday, September 17th, 2024. The parade is scheduled to begin at 6:00pm.

Your letter indicates you have received permission from the Story County Board of Supervisors to use the Story County Administration Building Parking lot, located in the 500 blk of J Avenue, as your assembly point. This will start at 5:30pm. The parade will initially head west on J Avenue to 5<sup>th</sup> Street. At 5<sup>th</sup> Street, the parade will traverse north to K Avenue. At K Avenue, the parade will turn east toward 6<sup>th</sup> Street and then turn south at 6<sup>th</sup> Street and drive past the Announcing Stand which will be at State Bank and Trust. On 6<sup>th</sup> Street, the parade will turn east onto J Avenue and continue to 10<sup>th</sup> Street. Once getting to 10<sup>th</sup> Street, the parade will turn south and travel to H Avenue. At H Avenue, the parade will turn east to 15<sup>th</sup> Street. At this point the parade will disband.

**Your request is Approved**

The Nevada Public Safety Department will provide a police escort for the parade. Street closures are not being requested, however, you will need traffic control at intersections. Volunteers at intersections reduces costs and assuage the need for barricades. Your request indicates each volunteer will wear a city approved traffic vest. If you need vests the NPSD can provide these at no costs.

Should the need for street barricades become necessary, you must contact Nevada Street Department Superintendent Joe Mousel to make these arrangements. Mr. Mousel can be reached Monday-Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of city equipment. It is your responsibility to make these arrangements with Mr. Mousel.

Respectfully,

Chris Brandes  
Public Safety Director  
Chief of Police

Cc: Jordan Cook, Nevada City Administrator  
Joe Mousel, Nevada Street Superintendent  
Command Staff, Nevada Public Safety Department  
Mayor & City Council

**Nevada High School**

1001 15th Street  
Nevada, IA 50201

(515) 382-3521  
www.nevadacubs.org



NevadaCSD

**Dr. Steve Gray**

Superintendent  
sgray@nevadacubs.org

**Dr. Kristian Einsweiler**

Principal  
keinsweiler@nevadacubs.org

**Mr. Dustin Smith**

Assistant Principal  
9-12 Activities Director  
dsmith@nevadacubs.org

**Ms. Jennifer Westerhoff**

School Counselor  
jwesterhoff@nevadacubs.org



July 23, 2024

Dear Chief Brandes,

We appreciate you once again allowing our students to have a Homecoming Parade. We are excited to continue this tradition as we believe it is an excellent way for our school to connect with the community and beyond. Here are the proposed details for the 2024 Nevada Homecoming Parade:

- The parade will occur on Tuesday, September 17th, starting at 6:00 PM.
- The parade will assemble in the Story County Administration building parking lot starting at 5:30 PM.
- The parade will leave the Story County Administration parking lot and head West on J Avenue.
- The parade will then turn North 5th Street and proceed to K Avenue
- The parade will then turn East on K Avenue and proceed to 6th Street.
- The parade will turn South on 6th Street until J Avenue, where it will turn East.
- The announcing stand will be stationed in front of State Bank & Trust on 6th Street.
- The parade will proceed east on J Avenue, then turn south on 10th Street, and again turn east on H Avenue.
- The parade will continue to head east on H Avenue until it reaches 15th Street.
- The parade will disassemble at the corner of 15th Street and H Avenue (Gates Hall & Nevada High School)

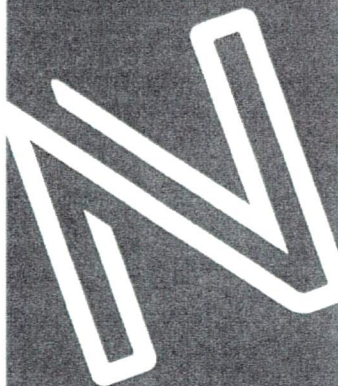
[Parade Route Link](#)

I understand that we will need to provide volunteers at each intersection, and volunteers will be required to wear a city-approved traffic vest. We will not need any street barricades, but if you feel they are necessary, please let me know, and we will make arrangements. Additionally, we request a police escort for the parade - as has been customary in years past. We understand if you cannot attend, but we appreciate the consideration, as we feel police attendance is a great way to honor the support you provide for the district every day.

Thank you for considering this request. Please let me know if you have any questions or concerns.

**Go Cubs!**

Kristian Einsweiler  
NHS Principal



# 2024 - Homecoming Parade

Start & End Point



Start Point



End Point

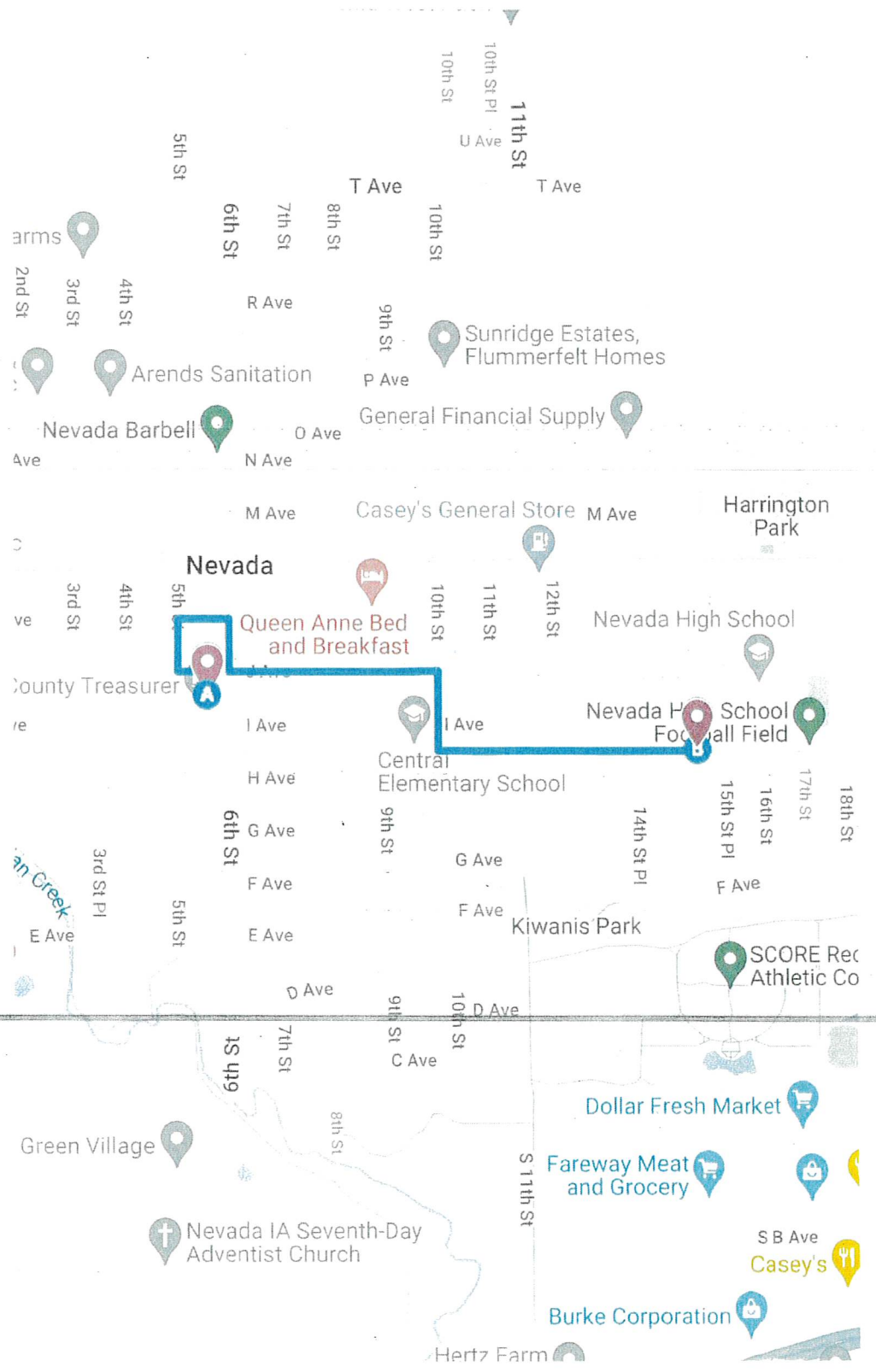
Directions from Start Point to End Point



Start Point



End Point





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1209 6<sup>th</sup> Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



*Chris Brandes*  
Public Safety Director  
Chief of Police

Date: Thursday, August 1, 2024

Tom Boeding  
840 Westwood Drive  
Nevada, Iowa 50201  
Email: [tomboeding1@gmail.com](mailto:tomboeding1@gmail.com)  
Cell: 515-297-2970

## **RE: Block Party Street Closure Westwood Drive on Sunday, August 18<sup>th</sup>, 2024**

Dear Tom:

Through our conversations and your pamphlet, you are requesting a street closure for a block party on Westwood Drive at the cul-de-sac at the north end of the street. This event will block off the cul-de-sac at the intersection with Cimmaron Drive. Traffic will be open for Westwood and Cimmaron Drives up to the block party location. The event starts at 4:30pm and concludes no later than at 7:30pm. You have advised your neighbors and arrangement would be made to allow them to leave and return if necessary.

### **Your request for this event is approved**

You will be required to allow emergency vehicle access if necessary.

In our conversations, you have been advised you will need to ensure the proper use of barricades to secure the roadway. While you are not required to use the City of Nevada equipment, should you require equipment, such as street barricades, cones, or any device in assisting you to close the roadway these arrangements will need to be made with City of Nevada Streets Superintendent Joe Mousel. There are rental fees and deposits associated with the use of City equipment. Mr. Mousel can be reached Monday-Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. It is your responsibility to make these arrangements with Mr. Mousel.

The City of Nevada is not liable for any injuries or other claims made by participants in your event. You are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with this.

Should you have questions or concerns please contact the Nevada Public Safety Department. I wish you great success with this event. I hope the weather cooperates! This letter should suffice if any questions arise.

Respectfully,

Chris Brandes  
Public Safety Director  
Chief of Police  
Nevada Public Safety Department

Cc: Jordan Cook, City Administrator  
Joe Mousel, Street Department  
Command Staff NPSD  
Mayor, City Council

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*Chris Brandes*  
Public Safety Director  
Chief of Police

Date: Friday, August 2nd, 2024

Katie Clement and Sarah Gilchrist  
Something Blue  
516 K Avenue  
515-339-7006

RE: Parking spaces on 500 block of K Avenue

Dear Sarah,

Thank you for speaking with me on 8-1-24 in reference to an event you will be holding at Something Blue, located at 516 K Avenue, during the morning of 8-24-24. As we discussed, the Nevada Car Show will be going on at the same time on 6<sup>th</sup> Street. Due to the increase traffic and road closures taking place, you are requesting to close/reserve the parking spaces on the south side of K Avenue directly in front of Something Blue to allow your customers access to your event. The total parking spaces requested to have reserved for your customers is 8 spaces. The timeframe for the reservation is 8:00AM to 2:00PM.

**Your Parking Space Closure Request is Approved.**

You will need to place signage in the parking spaces or on the sidewalk prior to the event in order to reserve them. I encourage you to also have clear signage on your private parking lot located to the south of the building as well.

Should the need arrive, you may contact Nevada Street Superintendent Joe Mousel and make arrangements for equipment to stop and/or direct traffic. Mr. Mousel can be reached Monday through Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of barricade equipment. It is your responsibility to make these arrangements with Mr. Mousel.

Should you have any questions please let me know. Thanks again,

Respectfully,

A handwritten signature in blue ink, appearing to read "Chris Brandes".

Chris Brandes  
Public Safety Director  
Chief of Police

Cc: Jordon Cook, Nevada City Administrator  
Joe Mousel, Nevada Street Department Superintendent  
Command Staff NPSD  
Nevada Mayor & City Council