



Item # 7D  
Date: 8/12/24

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**Work Order: Scope of Services Authorization  
HR Green, Inc.**

Project: Annual Renewal for GIS Services

Project No: 181696

Phase No(s): 2024

Date: 08/07/2024

Client: City of Nevada, IA

Client Contact: Jordan Cook, City Administrator

HR Green Project Manager: Mike Liska, GISP

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HR Green, Inc. (COMPANY) agrees to perform the following Scope of Services for City of Nevada (CLIENT) under the Master Professional Services Agreement dated January 26th, 2021:

- COMPANY will continue to serve as account administrator for CLIENT's ESRI ArcGIS Online (AGOL) organization. COMPANY will continue to provide software and system maintenance to preserve the functionality and performance of the CLIENT GIS database and web mapping applications.
- COMPANY will provide supplemental GIS services, billed according to time and materials utilized.

The following items are not included as part of this agreement:

- COMPANY will NOT be responsible for renewing CLIENT's ArcGIS Online subscription from ESRI. ESRI customer service can be reached at 1.888.377.4575.
- COMPANY will NOT be responsible for hardware and software updates to CLIENT-end personal computers, tablets, smart phones or other devices as COMPANY's maintenance responsibilities to the CLIENT only apply to server-end (COMPANY-end) software and systems. CLIENT responsibilities include making necessary web browser updates to maximize the performance of the CLIENT's web-based GIS applications.

COMPANY will provide the services detailed above for a year-long period starting on September 3rd, 2024 and ending on September 3rd, 2025.



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CLIENT agrees to pay COMPANY for the above Scope of Services:

- Task 1: AGOL Admin; GIS System Updates and Maintenance
- Lump Sum in the amount of \$6,000
- Task 2: Supplemental Services and Support
- Time & Material, Not to Exceed in the amount of \$2,000

Reimbursable Expenses Included

Sub-Consultant Services Included

The fee cited in this work order shall remain firm for a period of 1 month.

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**Copy To:**

Accounting

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**Attachments:**

None

Exhibit(s) (copy attached)



The terms of the Master Professional Services Agreement entered into between COMPANY and CLIENT on January 26th, 2021 shall govern this Work Order. This Work Order is approved and accepted by the COMPANY and CLIENT upon both parties signing and dating the Work Order. The effective date of the Work Order shall be the last date entered below.

**HR GREEN, INC.**

**CITY OF NEVADA, IA**

Authorized Signer:

Accepted by:

Printed/  
Typed Name:

Mike R. Fischer

Printed/  
Typed Name:

Title:

Operations Manager-Geospatial

Title:

Date:

Aug 7th, 2024

Date: