

City Administrators Report

March 6-20, 2024

AV System Council Chambers

Had another meeting to discuss different options for Council members and the voting system side of things. I believe we have things nailed down to move forward. We are just waiting on a final quote so we can start the update for Council Chambers.

Council Chamber Public Chairs

We have ordered new chairs for the public in the council chambers. The current ones are starting to fall apart so we felt it was time to get new ones. Those are anticipated to be here next week so we will have those assembled for the first council meeting in April.

Preconstruction Meeting (School)

This project is slated to start sometime in April. Ryan is working on getting letters sent out to all the surrounding property owners and working on communication with the school.

Union

Had our final meeting on the 19th and agreed on a 3-year term. The structure looks like a 4% increase in the first year, 3.5% in the second, and 3.5% for the third which equates to an average of 8.6%, 6%, and 6% due to the scale in place. We will have this on the agenda for Monday to approve.

GeoTab

We are waiting to receive information on other communities our size for comparison to reach out and see if this is something they have felt beneficial. Once I receive those, I will reach out and get the pros and cons of everything to decide on moving forward.

Trailside

The house is still planned to be moved in in April, currently, there are several trees obstructing parts of the house and where it needs to be placed on the property. NEDC has contracted with a tree service to have these removed.

SCHT funds

Everything has been posted so we will wait and receive the applications from citizens and will be able to award in June

Well Field

Have received two bids on the field, and am hoping to get one more before a decision is made.

Wastewater

Phase 1- Met with Midwest Augers today to discuss their change order. We were able to negotiate this down a little bit so we will not be paying the full amount but you will be seeing this change order on our April council meeting.

Phase 2- Almost finished up. HRG will be working through the steps to issue substantial completion which will lead to Williams Brothers working through the punch list. We will not be able to have final completion until the work at the lift station is completed and we can start pushing water to the facility.

Phase 3- The lift station is making progress; they are about finished with completing the errors they made previously. They will hopefully be completing the water tightness test next week which would lead to backfilling. We are still on track to receive the MCC panel board in June but have not heard from the company itself for confirmation. Boomerang said they would contact them again to confirm. We are looking at September for substantial completion. At that point, we will be able to test everything out at the facility because we're able to pump water out there.

IMWCA

Had a good meeting with Scott Smith from the Iowa Workman's Compensation Group. Overall, he said we were in a good position. We are currently at the lowest MOD rate which is .71. They did change some things around so we will be able to get to a lower rate meaning we will be paying less in future years.

BOONE City Visit to Mainstreet

Met with several members of the Boone City Council and Chamber over at the Mainstreet office to discuss their future of becoming a Mainstreet. They have previously applied and were denied but believe they will have more time this year around for a stronger case. They mentioned how great our downtown looked on several occasions.

All Staff meeting

We had a Hazard communication meeting about all hazardous materials we possess within the city departments. This is good to have once a year to update our SDS sheets and raise awareness of some of the materials we have in possession so we can provide information to all staff on how to handle these items. Everything from dish soap, and other cleaning supplies to chemicals parks and rec uses.

MONTHLY/WEEKLY STANDING MEETINGS

Why Mainstreet Matters

Hazard Communication meeting

Pizza Pie Looza



STAFF MEETING AGENDA

March 18, 2024

A. Old Business

- a. City Administrator
 - i. Ordinances
 - ii. West Industrial Park
 - iii. East Industrial/Commercial Park
 - iv. Trails
 - v. Budget
 - vi. Housing
 - vii. Burke Agreements
 - viii. Open Lots
 - ix. Union
 - x. iJag (April 30th-May 3rd)
 - xi. Bracket Challenge



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

Date: Friday, March 8, 2024

Emily Schaack
Main Street Director
1015 6th Street
Nevada, IA 50201

Bre Taege
Farmer's Market Committee Chairperson
515-460-8858

RE: 2024 Nevada Farmer's Market

Dear Emily and Bre:

I received your letter dated February 27, 2024 in reference to the 2024 season of the Nevada Farmer's Market. Your request is to close the 1100 block of 6th Street on the first and third Sunday from June to September, starting June 2. In doing this request, you would close 6th Street north of K Avenue and south of Lincoln Highway. This will allow east/west traffic on K Avenue and Lincoln Highway. The closure will begin at 10:30AM and end at 3:30PM. In addition to the closure at 10:30AM, you have advised you will use signage on the mornings to inform vehicles of the pending road closure. You have advised you will be using Main Street Nevada's street barricades at Lincoln Highway and K Avenue.

Your Street Closure Request is Approved.

YOU MUST ALLOW ACCESS FOR EMERGENCY VEHICLE TRAFFIC IF NECESSARY.

From pervious conversations, I know you have informed local businesses directly affected by this road closure. Efforts should be taken to minimize the effect on these businesses.

You are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with this event. The City of Nevada is not liable for any injuries or other claims made by participants in your event.

Should the need arrive, you may contact Nevada Street Superintendent Joe Mousel and make arrangements for equipment to stop and/or direct traffic. Mr. Mousel can be reached Monday through Friday between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of barricade equipment. It is your responsibility to make these arrangements with Mr. Mousel.

Should you have any questions please let me know. Thanks again,

Respectfully,

Chris Brandes
Public Safety Director
Chief of Police

Cc: Jordon Cook, Nevada City Administrator
Joe Mousel, Nevada Street Department Superintendent
Command Staff NPSD
Nevada Mayor & City Council



Public Safety Director
1209 6th Street
Nevada, IA 50201

February 27, 2024

Chief Brandes,

Main Street Nevada's Farmer's Market Committee is requesting a street closure. We would like to close 6th street from Lincoln Highway to K Avenue (still allowing East/West crossing on Lincoln Highway and K Ave) on Sundays from 10:30am to 3:30pm. This request will be for the following Sundays: June 2, June 16, July 7, July 21, August 4, August 18, September 1 and September 15. This is the first and third Sunday from June – September 2024.

Main Street Nevada owns street barricades that will be used on the north side of the 6th/K intersection and the south side of the 6th/Lincoln Highway intersection. The Farmer's Market Committee will be in charge of putting the barricades up at 10:30am and taking them down by 3:30pm. Signs will be placed on 6th street between Lincoln Highway and K Ave the morning of the street closure, warning patrons that no parking will be allowed after 10:30am.

The purpose of this street closure is to allow a Farmer's Market to take place in our moderately trafficked downtown area. The closure is necessary to provide safety to all market goers and vendors.

Thank you for honoring this request and feel free to reach out with questions.

Emily Schaack

Executive Director
Main Street Nevada
1015 6th Street Nevada, IA 50201
(515) 382-6538
director@mainstreetnevada.org

Contact During Event:
Bre Taege – Farmer's Market Committee Chairperson
Ph: (515) 460-8858



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Chris Brandes
Public Safety Director
Chief of Police

Scott Walkner
SportsBowl
1229 12th Street
Nevada, Iowa 50201

Date: Thursday, March 21, 2024

RE: Road Closure request

Dear Scott:

I received your letter dated March 19th, 2024 reference a road closure. This road closure request is for May 10th, 2024 near your business located at 1229 12th Street. The request will be in conjunction with an event you will be hosting that evening. The closure time will be from 6:00PM to midnight. The following closure is requested:

- Close 12th Street north of Lincoln Highway to the south side of M Avenue

Your request for this street closure is approved.

You are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with these events. The City of Nevada is not liable for any injuries or other claims made by participants in your event. **You must allow access for emergency vehicles.**

This road closure does not alter or modify your liquor license or licensing requirements. Alcohol sales and consumption must remain in the area indicated in your current liquor license.

You are responsible for the closure and appropriate marking. As you have discussed, placing a large vehicle at the intersection for a closure and snow fencing in conjunction is acceptable. You may also contact Street Department Superintendent Joe Mousel and make arrangements for equipment to stop and/or direct traffic. Mr. Mousel can be reached Monday through Friday between 8:00 a.m. and 4:00 p.m. by calling his office at 515-382-4813. There are rental and deposit fees associated with the use of barricade equipment. It would be your responsibility to make these arrangements with Mr. Mousel.

This scanned copy should suffice if there are questions. If you prefer a copy with original signature let me know. If I missed or misconstrued something please let me know.

Respectfully

Chris Brandes
Public Safety Director
Chief of Police
Nevada Public Safety Department

Cc: Jordan Cook, City Administrator
Joe Mousel, Street Department
Command Staff NPSD
Mayor, City Council



3/18/2024

Dear Chief Brandes,

Sports Bowl is planning a Tent Party for Pizza Pie Looza. Our event is set for Friday May 10th, 2024 from 6 pm until Midnight.

Our event will involve setting up a 60' x 40' tent in our parking lot for the Band BAD FRIENDS. Parking for the event will include Klug's and GFS open lots.

To help make our event run smoothly and safest for those in attendance, we are requesting to close 12th St from Lincoln Way to the South side of M. With an approved road closure we would park a large truck at 12th and Lincoln and another at 12th and M along with proper road closed signage.

We will have snow fence around the tent.

Scott Walkner

Sports Bowl

651.775.1861