



NEVADA PUBLIC SAFETY DEPARTMENT

1209 6th Street - P.O. Box 530 Nevada, Iowa 50201 Tele: 515-382-4593



Ricardo Martinez II
Public Safety Director

Chris Brandes
Chief of Police

Ray Reynolds
Director of Fire & EMS

Date: Tuesday, September 19, 2023

Emily Schaack
Main Street Nevada Director
director@mainstreetnevada.org
515-509-3045

2023 Downtown Halloween Street Closure

Dear Emily,

I received your email dated Friday, September 15, 2023, in reference to the annual Downtown Trick or Treat event. This event is scheduled for Friday, October 27th, 2023 from 5:00PM to 7:00PM. To support this event, the following road closures have been requested from 4:30PM to 7:30PM.

- Close 6th Street from the north side of I Avenue to the south side of Lincoln Highway
- Close K Avenue from the east side of 5th Street to the west side of 7th Street
- Close J Avenue from the east side of 5th Street to the west side of 7th Street

Your Closure Request is Approved

You have indicated that you will put signs up in the closure area indicating no parking after 4:30PM. You have indicated you will be using Main Street Nevada barricades to secure the road closure. Should you need additional equipment to assist you in the road closure, such as barricades or cones, you will need to contact Nevada Streets Superintendent Joe Mousel. Mr. Mousel can be reached weekdays between 8:00 a.m. and 3:00 p.m. by calling his office at 515-382-4813. It is your responsibility to make these arrangements. There are rental and deposit fees associated with the use of City of Nevada barricades and equipment.

The City of Nevada is not liable for any injuries or other claims made by participants. You are responsible for obtaining any liability insurance necessary to protect you against any claims which may be brought in connection with this event.

I would like to thank you for the timeliness of this request. Advanced planning and communication like this allows for all parties to be fully aware of the event taking place and make proper accommodations.

Respectfully,

Chris Brandes
Chief of Police
Nevada Public Safety Department

Cc: Jordan Cook, City Administrator
Joe Mousel, Street Department
Command Staff NPSD
Mayor, City Council

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Ray Reynolds
Director of Fire & EMS

Dated: Wednesday, September 13, 2023

John Beals

Camelot Foundation
1114 6th Street, Nevada, IA 50201
jbeals@iowatelecom.net
515.708.0936

Ref: Rollaway Dumpsters/Parking Closure

Dear John,

Thank you for reaching out to me by telephone on 9/12/2023 and 9/13/2023 in reference you request to a parking closure on 6th Street for a dumpster placement. Based on our conversation on Wednesday, 9/13/2023, you are asking to close parking spaces in front of the Camelot Theatre, 1114 6th Street. This request is due to placing rollaway dumpsters in front of the theatre for construction demo and clean up.

This request is for Thursday, September 14, 2023. You advised you will have the parking closure cleared as soon as possible; however, the closure may be two weeks. In the event the dumpster is not removed by Monday, October 2nd, you will need to provide an updated timeline for the removal.

As we discussed, the following guidelines must be met:

- You must ensure the rollaway dumpster is clear of the travel portion of the roadway.
- You must ensure the rollaway dumpster does not obstruct the sidewalk.
- You must ensure reflective devices are positioned at the corners of the dumpster for visibility.
- You must ensure the swinging door of the dumpster does not strike a vehicle or pedestrians.
- You must ensure signage is posted to notify foot traffic of the construction site.
- The handicap parking spaces directly in front of the Camelot Theatre must remain accessible.
- Consideration should be taken for the placement of the dumpster as to affect the least amount of businesses.

Your request is approved.

The City of Nevada is not liable for any injuries or other claims in reference to your project. You are responsible for obtaining any liability insurance necessary to protect you against claims which may be brought in connection with this.

If you need equipment from the City of Nevada you will need to contact Nevada Streets Supervisor Joe Mousel. Mr. Mousel can be reached weekdays between 8:00 a.m. and 3:00 pm; his office number is 515-382-4813. It is your responsibility to make these arrangements. There are rental and deposit fees associated with the use of City of Nevada barricades and equipment.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Chris Brandes', written over a horizontal line.

Chris Brandes
Chief of Police

Cc: Jordan Cook, Nevada City Administrator
Joe Mousel, Nevada Streets Supervisor
Command Staff, Nevada Public Safety Department
Mayor and City Council Members